



**AGENDA**  
**COMMITTEE OF THE WHOLE**  
**May 15, 2018 – 7:30pm**

- 1) **Fire Stations**
- 2) **Animal Control**
- 3) **Bonds**

## **Committee-of-the-Whole Agenda – May 15, 2018**

### **1) Fire Stations**

As discussed, the City's Fire Stations Project will be funded by issuing General Obligation Bonds. City Staff and the City's Financial Advisors, Kane McKenna & Associates, are working on bond issuance scenarios which will be discussed during tonight's meeting following this discussion item.

The City will be accumulating the expenditures to be reimbursed at a future date by the bond proceeds (sometime in FY 2018). At the March 22, 2016 City Council Meeting, the City Council approved Resolution #16-R-27 which declared the City's official intent to reimburse the expenditures for the fire stations project from a future debt issuance. The City's Bond Counsel indicated that this Resolution will need to be updated in FY 2018 per required bond statutes.

#### **Previous Council Action:**

- February 16, 2016 – Committee-of-the-Whole Meeting – Fire Station Project Management Award Discussion.
- March 8, 2016 – City Council Meeting – Resolution #16-R-23 to Award Contract for Fire Station Project Management Services.
- March 22, 2016 – City Council Meeting – Resolution #16-R-27 to Approve Intent for Expenditure of Bond Money.
- September 26, 2017 – City Council Meeting – Ordinance No. 29 Approving a Text Amendment for T1 & T2 District to Allow for Fire Station.
- September 26, 2017 – City Council Meeting – Ordinance No. 30 Authorizing a Contract for Purchase of 3201 Algonquin Road, Rolling Meadows.
- October 10, 2017 – City Council Meeting – Resolution #17-R-116 to Approve a Budget Amendment for a Fire Station [transferring \$1,320,000 from the General Fund (#01) to the newly created Fire Stations Fund (#83)].
- November 14, 2017 – City Council Meeting – Resolution #17-R-131 to Approve a Budget Amendment for a Fire Station [transferring \$800,000 from the General Fund (#01) to the Fire Stations Fund (#83)].

The City's construction and architect vendors (R.C. Wegman Construction Company and Healy Bender) for the project will provide a presentation on the project (power point). They will present information on the status of the project, site designs, a budget estimate and the project timeline. This is only in for status, so there is no direction requested of the City Council at this time.

## **Committee-of-the-Whole Agenda – May 15, 2018**

### **2) Animal Control**

**Summary:** Chief Nowacki will be responding to Alderman Majikes' request to explain the role of the Police Department regarding Animal Control measures that are the responsibility of the Police Department.



**ROLLING MEADOWS POLICE  
DEPARTMENT**

**Animal Control Discussion**

# General Police Responsibilities Regarding Animals

- 1. Protect the Public from dangerous/sick animals
- 2. Locate and secure lost and stray animals and return them to their owners
- 3. Investigate complaints of animal abuse and enforce animal regulations



# Rolling Meadows Police Department

## Animal Calls for Service (Last 4 years)

**\*The Police Department averages approximately (200) animal calls a year**

- **Approximately 2% of all yearly Calls for Service are animal related**
- **The Police Department spends significant time on animal related matters throughout the year**

Stray Dogs – 189

Other Stray Animal – 75

Dog Bite – 38

Other animal bites – nonspecific – 8

Other Animal Complaints – 384

Impounded Animal – 5

Sick injured/dead animal – 34

Barking dog - 48

# WILD ANIMALS



# Controlling Wild Nuisance Mammals in Illinois

- **Many animals in Illinois are legally protected by the Illinois Wildlife Code.**
- **Migratory Bird Treaty Act provides federal legal protection for birds.**
- **Illinois Conservation Law**
- The Illinois Department of Natural Resources (IDNR) is responsible for conservation of the state's wildlife resources. Many kinds of wildlife are abundant, and, at times, cause damage to property or risks to human health or safety. Under these circumstances, the IDNR is authorized to issue permits for the removal of wildlife that are causing problems. Some permits are issued directly to landowners or tenants who are experiencing problems and want to remove the animals themselves. Others are issued to nuisance wildlife control operators.

# Wildlife Ownership

- All species of wildlife are held in public trust which means people of Illinois own wildlife, not individual property owners.
- The IL DNR has authority to manage and regulate the taking of wildlife. Wildlife code provides protection for Illinois wildlife. It is illegal for a person to trap, or kill an animal without a permit.

# Nuisance Animal Removal Request

- **Trapping and Removal**

- By Illinois law, a property owner or tenant needs a Nuisance Animal Removal Permit to trap and remove most species of wildlife. If a Nuisance Animal Removal Permit is necessary, you can request a permit from an Illinois Department of Natural Resources. The District Wildlife Biologist will provide guidance on appropriate trapping and disposal methods, but will not trap the animal for you.
- Property damage by wildlife or a threat to human health or safety by wildlife must be demonstrated before a permit will be issued. Animals that are trapped by a property owner or tenant must be released onto the property from which they were captured, relocated to another property, or humanely euthanized. If an animal is relocated, prior written permission must be obtained from the landowner of the property where the animal will be released. Animals may not be released in state, county, or municipal parks, nature preserves, or natural areas.
- If you need assistance with trapping an animal, you may prefer to hire a Nuisance Wildlife Control Operator (NWCO) to trap and remove the animal for you. By state law, NWCOs must euthanize all skunks, and raccoons must be released on the same property where they were trapped or euthanized.

# Hiring a Nuisance Wildlife Control Operator Versus Do-it Yourself

- There are several reasons why it is better to hire a professional rather than trying to trap an animal yourself. First, it is safer for a trained professional to capture a wild animal. Trapping a wild animal carries the risk of physical injury since many animals will try to bite or scratch when cornered. Additionally, wildlife can be carriers of diseases that are transmittable to humans.
- Licensed wildlife control operators already have the necessary permits and training to do the job right. Third, some animals, such as skunk, must be humanely euthanized after they are captured. If you do not have the skill or ability to complete this part of the job then you should hire a professional. Finally, animals that are to be relocated must be transported safely and securely. It is illegal to transport a wild animal unless the animal is secured in a suitably sized trap. The trap must be secured in a vehicle that has more than one compartment (i.e. a pickup truck with a topper) to avoid contact between humans and the animal.

# Suggestions to Reduce Animal Nuisance Problems

- Do Not leave food out/Keep garbage stored securely
- Keep bird feeding areas clean
- Secure/close entry points to the home or property that may attract critters
- Do Not feed wild animals
- Do Not leave small pets out unattended especially at night
- Feed pets indoors

QUESTIONS ???????



## **Committee-of-the-Whole Agenda – May 15, 2018**

### **3) Bonds**

**Summary:** At the August 15, 2017 Committee-of-the-Whole Meeting, Staff presented information on “Understanding Bonds”. Since August, Staff has worked with the City’s Financial Advisor, Kane, McKenna & Associates, on possible bond scenarios to fund infrastructure. At tonight’s meeting, Kane, McKenna & Associates will provide a presentation on possible bond scenarios, the interest rate environment and the next steps for issuing bonds. The overall goal in selecting the various options is to choose the one that will most likely achieve the lowest cost of borrowing and complete the amount of infrastructure projects. Staff is looking for general direction on a range of bond proceeds as presented by Kane, McKenna & Associates. After the presentation, Staff will be asking for direction.

Note: the City’s FY 2017 CAFR (Audit) will be presented to the City Council at the June 19<sup>th</sup> Committee-of-the-Whole Meeting. The credit rating agencies typically prefer that the Audit be released at the time the bond will be issued.

As discussed previously, the City has been working with the construction and architect vendors for the Fire Stations Project. In addition, the City has been working with Baxter & Woodman on updating the Utility Rate Study (to identify utilities infrastructure improvements) (to be presented at some point soon to the City Council) and with Public Works to identify roadway improvements for bonds.

It is important to remember that when debt is issued that it is shown as “infrastructure improvements”. In addition, with the interest rate environment increasing, the City’s Financial Advisor will prepare information on arbitrage considerations.

#### **Previous Council Action:**

- March 8, 2016 – City Council Meeting – Resolution 16-R-23 – Approving a Standard Design-Build Agreement and General Conditions Between Owner and Design Builder (Fire Stations)
- March 22, 2016 – City Council Meeting – Resolution 16-R-27 – Declaring the City’s Official Intent to Reimburse Certain Capital Expenditures from the Proceeds of Future Debt Issues.
- August 15, 2017 – Committee-of-the-Whole Meeting – Understanding Bonds

#### **City Council Direction:**

At this point, the bond issuance is in the range of \$15 to \$20 million (which includes bond issuance costs). Staff is asking for direction to authorize the City Manager and Finance Director, the flexibility to work with the City’s Financial Advisor and Bond Counsel in order to finalize the scenarios for the bond issuance (fine tuning and the like). Staff will bring a Bond Ordinance to a future City Council Meeting for the purpose of funding infrastructure to include the Fire Stations Project, Utilities and Road Resurfacing/Reconstruction Projects (known as “Infrastructure”).