



AGENDA

CAPITAL PROJECTS COMMITTEE MEETING

April 22, 2025 – 6:00 P.M. – 7:00 P.M.

3600 Kirchoff Road

Rolling Meadows, IL 60008

City Hall Council Chambers

CALL TO ORDER

ROLL CALL

Nick Budmats, Mike Koehler, Steve Holish, Bill Suchecki, Scott Slezak, Molly Talkington, Aaron Grosskopf

MOTION TO APPROVE THE MINUTES FROM THE OCTOBER 22, 2024 CAPITAL PROJECTS COMMITTEE MEETING

NEW BUSINESS

- Review Current Building and Land Fund Projects
- Presentation of FY 2026–2030 Building and Land Projects

OTHER ITEMS AS NEEDED

- Discussion and Approval of Revised 2025 Capital Projects Committee Schedule

PUBLIC COMMENT

ADJOURNMENT



AGENDA

Meeting Minutes

CAPITAL PROJECTS COMMITTEE MEETING

October 22, – 6:00 PM to 6:21 PM

City Council Chambers

Committee Member Grosskopf Called the Meeting to order at 6:00 P.M.

ROLL CALL

Committee Members in Attendance

Aaron Grosskopf, Public Works Director
Molly Talkington, Finance Director
Dr. Michael Koehler, Committee Member
Steve Holish, Committee Member
Nick Budmats, Committee Member
Scott Slezak, Committee Member
Bill Suchecki, Committee Member

City Staff in Attendance

Waseem Khan, Chief Information Officer
John Nowacki, Police Chief
Peter Sutter, Fire Chief
Jonathan Mishory, Public Works Management Analyst
Glen Cole, Assistant City Manager/Community Development Director

INTRODUCTION OF NEW COMMITTEE MEMBERS

Each member of the committee introduced themselves to the new members, Scott Slezak and Bill Suchecki.

MINUTES APPROVAL

Director Grosskopf introduced a motion to approve the minutes from the July 16, 2024 Capital Projects Committee meeting. The committee unanimously approved.

REVIEW OF FY 2024 CAPITAL PROJECTS

Director Grosskopf began his status review of the Fiscal Year 2024 capital projects.



Water Capital Projects

- SCADA System Upgrades
- Vermont Water Main Replacement
- Algonquin parkway- Design Engineering Ongoing
- Pump station 5 driveway replacement
- Booster Station at Quentin JAWA- Director Grosskopf stated that he would go into that in more detail on this specific project with the 2025 to 2029 Plan review.

Sanitary Capital Projects

- Lift Station 3 Improvements
- Road Program Sanitary Repairs
- MWRD program

Stormwater Capital projects

- Park Street Storm Drainage Improvement- Phase II has been completed.
- Wetland and Natural Area Management
- CIPP Lining of Sanitary and Storm Sewer- Project will be completed late fall.
- North Industrial Drainage Area- Consultant Award is up for Council Approval at tonight's meeting.
- Meadowbrook Storm Sewer Replacement- Assistant Director/City Engineer Marie Higginson is working on this project. City has received funding through the DCEO grant.
- Kennedy Pond Rehabilitation- Money budgeted in this year's capital plan is being used for aerators, muck digesters, and a new fountain.

Local Roads Projects

- Resurfacing and Reconstruction
Director Grosskopf provided an update on the resurfacing and infrastructure program. He noted that one contractor will be responsible for managing the resurfacing and reconstruction project which is a change from previous years. In September, the Council approved \$500,000 in additional resurfacing funds. This funding allowed the City to include several additional roads in the current resurfacing plan.

Coordination with the utilities department is ongoing, and Director Grosskopf emphasized the importance of ensuring that the resurfacing efforts do not conflict with or overstep the existing utilities program. To support this effort, the team is currently conducting additional televising of both the sanitary and storm sewer systems.



It is anticipated that full reconstruction efforts will begin after 2025. At that time, the City plans to transition away from the pozzolanic base method and adopt a more traditional construction approach. Director Grosskopf expressed his enthusiasm about the progress being made and the direction of these infrastructure programs.

- Major STP Projects

Director Grosskopf provided a brief update on ongoing capital projects. While there are no major new developments, work continues steadily through the land acquisition and engineering phases. Any relevant updates will be communicated to the Capital Projects Committee as they arise.

Director Grosskopf also addressed the Meadowbrook Bridge project, noting that its replacement has been delayed. However, the project remains within the constraints of the originally approved budget. Due to recent developments, the City will now proceed with a full bridge replacement rather than the previously planned deck replacement. This change has extended the project timeline slightly, as the revised scope qualifies for an 80-20 funding split, still aligned with the original budget framework.

Director Grosskopf emphasized that this represents a shift from the prior discussion held by the committee regarding utilities and local roads, and he intends to further address this change in upcoming discussions.

Building and Land Projects

- Space Needs Study- Working with Consultant on completing the study.
- Mechanical System Replacement
- Exhaust System Replacements
- Interior/Exterior Service Door Replacements
- PW Office Door Replacements- Replacing a window and extending a cubicle.
- Elevator Replacement- There is not as much mechanical work as originally thought for cab replacement. Working on some aesthetic improvements.
- City Hall Interior Modifications- Hallway painting is done with the base trim to be installed on Thursday. City Hall will get everything back on the walls. Locker Room renovations for PD will take place shortly after that.

Floor open for questions. None received.



REVIEW OF THE PROPOSED FY 2025 to FY 2029 CAPITAL IMPROVEMENT PLAN

Director Grosskopf introduced the Final Review of FY 2025–2029 Capital Projects Plan (CIP). This review is not covering new items, only changes since previous meetings. One change is the local road fund. More funding is needed for the Council approved street resurfacing and shifting of expenditures over the next few years due to the Meadowbrook Bridge Project.

Regarding Quentin JAWA booster station 2 and 5, Baxter and Woodman has recommended switching up projects order a little bit. They think there will be more benefit from completing that project right away than with Quinton JAWA booster station. They are planning to approach that with a design build strategy in mind with the goal of presenting to council.

The city has received one quote and is looking for two others.

Floor open for questions. None Received

Review of the 2025 Capital Projects Committee Meeting Schedule

- Schedule for 2025 discussed, (Insert Schedule doc here)
- January 2025 – No meeting scheduled
- February 2025 – No meeting scheduled
- March 2025 – No meeting scheduled
- April 22nd at 6:00 P.M. (Building & Land Fund)
- May 27th at 6:00 P.M. (Local Road Fund + Motor Fuel Tax Fund)
- June 24th at 6:00 P.M. (Utilities Fund)
- July 22nd at 6:00 P.M. (Police, Fire, Information Technologies)
- August, 2025 – No meeting scheduled
- *(No Meeting – 5-Year CIP is presented to City Council)*
- September 23rd at 6:00 P.M. (Final Review/Future Priorities)
- October 28th at 6:00 P.M. (Final Calendar Year Meeting/Wrap-up)
- November 2025 – No meeting scheduled
- December 2025 – No meeting scheduled

Schedule approved by consensus.

OTHER ITEMS AS NEEDED

Alderman Budmats commented on the Hicks Road Bike path. He received an email from a constituent about crossroad at Vermont and asked if anything can anything be done about striping or adding flashing yellows. He asked if excess funds be used to satisfy that and be improved upon with the redevelopment of the park.



Director Grosskopf said he received the same request and has asked Christopher Burke to take a look at that intersection.

Member Slezak added that he lives around there and agrees it would be beneficial to have those safety precautions across the four lanes of Euclid.

Alderman Budmats suggested that installing a button or flashing yellow light would be useful and make it safer for people coming from the west due to the large overhang of trees.

Director Grosskopf said Christopher Burke will proceed with that in mind.

Member Holish gave an update on the Loeber property on West Side. He said It came up in the planning group in Schaumburg and they rejected the plan. Nitti Development came back with extension and an alternate plan for 122 houses. They are still going to have Brockway emergency exit with only one exit on Mecham. The Schaumburg planning group may go with new plan at next meeting which looks better than old plan, with only change being the Brockway exit. Member Holish said he expects for the new plan will probably be approved but we won't know until December 10, 2024.

City Manager Sabo mentioned Rolling Meadows been tracking the ongoing happenings, including a Daily Herald article earlier this week.

Alderman Budmats added that Paul Loeber, the original owner of the property, passed away last Tuesday.

PUBLIC COMMENT

None Received.

Director Grosskopf requested a motion to adjourn, which was made by Director Talkington. There was a second by Member Budmats. Motion was approved unanimously.

The Meeting Adjourned at 6:21 PM



To: Capital Projects Committee Members

Date: April 22, 2025

Topic: Review of Fiscal Year 2025 Building and Land Capital Projects

Attachments:

- Capital Projects Update Spreadsheet

Summary:

Below is a review of the City's 2025 Building and Land Capital Projects:

City Hall Roof Replacement

In late 2024, the City completed a roof condition assessment in partnership with Arcon, an architectural firm specializing in roof system replacements. Following the assessment, staff presented the findings and potential replacement options at the February 2025 Committee-of-the-Whole (COW) meeting. At that time, Council directed staff to proceed with the project, with completion targeted for either FY 2025 or across FY 2025 and FY 2026, depending on bid pricing.

After the meeting, staff contacted Arcon to request a proposal for full design services, bid documentation, contract documents, and construction observation for the roof replacement. This proposal was presented and approved at the March 11, 2025, Council meeting.

The City initially budgeted \$600,000 for this project. At the COW meeting, staff identified additional funding from deferred projects, bringing the available budget for FY 2025 to \$800,000.

Since Council approval, Arcon has begun work on the roof design. The bid documents will include options for completing the project in FY 2025 or phasing it over two years (FY 2025 and FY 2026). Based on bid results, a contractor recommendation will be brought to Council in mid-to-late summer. Work is expected to begin in fall 2025.

Elevator Cab Improvements

This project has been deferred due to lack of necessity. Upon further evaluation, no major upgrades are required. The Facilities team has completed flooring replacement in the elevator and is scheduling cleaning of the interior cab and repainting of the exterior trim near the doors.



City Hall Fire Pump Replacement

This project has been deferred as the fire pump was rebuilt in late FY 2024. The \$125,000 originally budgeted will be reallocated to the City Hall Roof Replacement project. The fire pump will be budgeted again in a future fiscal year.

Space Needs Study – Engineering

The City is nearing completion of the Space Needs Study conducted by Wold Architects. Staff plans to present the findings and seek further direction from Council at an upcoming 2025 Committee-of-the-Whole meeting.

Holiday Lighting Purchase

The City has not yet purchased holiday lighting for FY 2025. These purchases are typically scheduled for early fall as staff prepares inventory for seasonal events.

Exhaust System Installation

This project has been deferred. The \$25,000 in allocated funding has been reallocated to the City Hall Roof Replacement. Upon further evaluation by staff, the exhaust system was determined to be non-essential. It will be removed from future Capital Improvement Plans.

Interior/Exterior Service Door Replacement

The City's Internal Services Superintendent is currently preparing bid documents for this project, with the goal of letting the project in early to mid-summer. This year's planned replacements will take place at the Public Works facility.

Overhead Door Replacements

Bid documentation is also being prepared by the Internal Services Superintendent, with project letting anticipated for early to mid-summer. The planned replacements will occur at the Public Works facility, specifically in the Vehicle Services Division bay.

Electric Infrastructure Upgrades

\$20,000 in funding has been allocated to the City for this project. Staff is working to identify the areas that will be upgraded or added in 2025.

City Hall Bathroom Renovations

The City's Internal Services Superintendent and Assistant Director/City Engineer are coordinating initial work on this project. The City has budgeted \$95,000 for the renovation and expansion of the two bathrooms near the Emergency Operations Center. One of the



bathrooms will be made ADA-compliant per the Americans with Disabilities Act (ADA) requirements. Due to project complexity and City permitting requirements, the City is working with a consultant to develop drawings and bid documents.

Trench Drain Improvements

This project was originally planned for late FY 2023, but bids at that time exceeded the budget. The City has rescheduled the project for 2025. Since it was previously bid, staff can revise and reuse the original documents. Advertising and bid opening are planned for this summer, with construction expected in the fall.

Flooring Replacements

The City has completed flooring replacements in both City Hall and the Public Works facility. This year's work included upgrades in the Emergency Operations Center and the main elevator area in City Hall, as well as the front office and vestibule area in the Public Works Facility.

EV Infrastructure Upgrades

City staff has received Council approval to work with Dominion on the installation of EV charging infrastructure at City Hall. Permits have been received, and staff has ensured compliance with the City's new Electrical Charging Code. Upon completion, the City will have six Level 2 chargers available for public and fleet use, and one charger designated for fleet-only use.

The City budgeted \$100,000 for the project. Due to available grant funding from ComEd, the final cost will come in under budget. The City is currently awaiting transformer information from ComEd, with an estimated wait time of approximately four weeks before the contractor can proceed.

Property Acquisition

No action has been taken to date on this purchase. The \$300,000 in allocated funding will be shifted to FY 2026.

PROJECT ID	PROJECT NAME	FY2026 BUDGET	FY2027 BUDGET	FY2028 BUDGET	FY2029 BUDGET	FY2030 BUDGET	TOTAL
100023	PUBLIC WORKS SPACE NEEDS FACILITY CONSTRUCTION AND ENGINEERING	\$ 250,000.00	\$ 5,750,000.00	\$ -	\$ -	\$ -	\$ 6,000,000.00
100026	CITY HALL FLOORING REPLACEMENT	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
100034	CITY HALL ROOF REPLACEMENT	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,000.00
100040	HOLIDAY DÉCORATION REPLACEMENT	\$ -	\$ 35,000.00	\$ -	\$ 40,000.00	\$ -	\$ 75,000.00
100044	INTERIOR/EXTERIOR SERVICE DOOR REPLACEMENT	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00	\$ 180,000.00
100046	MECHANICAL SYSTEM REPLACEMENTS	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 105,000.00
100047	OVERHEAD DOOR REPLACEMENT	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 40,000.00	\$ 40,000.00	\$ 180,000.00
100049	PROTECTIVE FLOOR COVERINGS FOR PUBLIC WORKS FACILITY	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
100055	SALT DOME RELOCATION	\$ 50,000.00	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 350,000.00
100244	CITY LAND PURCHASE	\$ 300,000.00	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
100245	REPALCE CITY HALL FIRE PUMP	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00	\$ 140,000.00
100246	PUBLIC WORKS SPACE NEEDS LAND PURCHASE	\$ -	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00
100249	ELECTRIC INFRASTRUCTURE IMPROVEMENTS	\$ -	\$ 20,000.00	\$ -	\$ 20,000.00	\$ -	\$ 40,000.00
100321	FIRE STATION HUMIDIFIER PURCHASE AND INSTALLATION	\$ 65,000.00	\$ 65,000.00	\$ -	\$ -	\$ -	\$ 130,000.00
100323	CITY HALL FIRE ALARM UPGRADES	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
FISCAL YEAR TOTALS		\$ 900,000.00	\$ 6,440,000.00	\$ 105,000.00	\$ 140,000.00	\$ 255,000.00	\$ 7,840,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100023	BL	70.06	\$6,000,000.00	PUBLIC WORKS SPACE NEEDS PROEJCTS

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : PUBLIC WORKS SPACE NEEDS FACILITY ENGINEERING AND CONSTRUCTION

JUSTIFICATION : FUNDING FOR THE ADDITIONAL PUBLIC WORKS STORAGE SOLUTION, WHICH WILL BE DETERMINED AFTER THE SUBSEQUENT STUDIES AND ENGINEERING ARE COMPLETED. LOCATION, SIZE AND UTILIZATION ARE TO BE DETERMINED. THE CONSTRUCTION OF THIS ADDITIONAL STORAGE UNTIL WILL BE THE RESOLUTION TO THE LONG-STANDING ISSUE OF STORAGE NEEDS.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	LAND AND IMPROVEMENTS		\$5,500,000.00				\$5,500,000.00
	PROFESSIONAL SERVICES	\$250,000.00	\$250,000.00				\$500,000.00
		\$250,000.00	\$5,750,000.00				\$6,000,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100055	BL	70.06	\$350,000.00	SALT DOME REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : SALT DOME REPLACEMENT/RELOCATION

JUSTIFICATION : THE CURRENT SALT DOME MAY NEED TO BE RELOCATED DEPENDING ON THE OUTCOME OF THE SPACE NEEDS STUDY. ADDITIONALLY, THE PW DEPARTMENT IS LOOKING TO SECURE ADDITIONAL EXTERIOR STORAGE SPACE FROM A NEIGHBORING PROPERTY. THIS ACQUISITION COULD ALSO INFLUENCE THE SALT DOME REPLACEMENT/RELOCATION.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS		\$300,000.00				\$300,000.00
	PROFESSIONAL SERVICES	\$50,000.00					\$50,000.00
		\$50,000.00	\$300,000.00				\$350,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100244	BL	70.05	\$300,000.00	PROPERTY ACQUISITION-CITY IMPROVE

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : PROPERTY ACQUISITION-CITY IMPROVEMENTS

JUSTIFICATION : THE CITY HAS THE ABILITY TO PURCHASE PROPERTY NEAR OLD FIRE STATION 15 FOR THE BUILDING OF A WATER TOWER.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	LAND AND IMPROVEMENTS	\$300,000.00					\$300,000.00
		\$300,000.00					\$300,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100246	BL	70.06	\$200,000.00	PROPERTY ACQUISITION-PW STORAGE

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : PROPERTY ACQUISITION FOR PW STORAGE EXPANSION

JUSTIFICATION : THROUGH THE NEXT THREE YEARS THE CITY'S PUBLIC WORKS TEAM WILL GO THROUGH A SPACE NEEDS STUDY AS WELL AS IDENTIFYING POTENTIAL SCENARIOS FOR THE PW CENTRAL FACILITY. PART OF THIS PROCESS MAY INCLUDE PURCHASING LAND FOR THE EXTERIOR STORAGE OF PW EQUIPMENT. THE MONEY ALLOCATED IS TO BE SET ASIDE FOR THAT POTENTIAL ACQUISITION IF NEEDED.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	LAND AND IMPROVEMENTS		\$200,000.00				\$200,000.00
			\$200,000.00				\$200,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100044	BL	70.06	\$180,000.00	INTERIOR/EXTERIOR SERVICE DOOR REPL

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : INTERIOR/EXTERIOR SERVICE DOOR REPLACEMENT THROUGH VARIOUS LOCATIONS OF THE CITY. 2026 WILL FOCUS ON THE WEST SIDE OF THE PUBLIC WORKS FACILITY, AS WELL AS THE BREAK ROOM SERVICE DOOR.

JUSTIFICATION : SEVERAL DOORWAYS ACROSS VARIOUS CITY FACILITIES ARE IN NEED OF REPLACEMENT TO PRESERVE BOTH THE STRUCTURAL INTEGRITY AND THE PROFESSIONAL APPEARANCE OF OUR BUILDINGS. OVER TIME, FREQUENT USE AND EXPOSURE TO HARSH MATERIALS—SUCH AS ROAD SALT, DEBRIS, AND CHEMICALS BROUGHT IN BY PUBLIC WORKS CREWS AND OTHER CITY PERSONNEL—HAVE ACCELERATED THE WEAR AND DETERIORATION OF THESE ENTRY POINTS.

THIS ONGOING EXPOSURE CAUSES CORROSION, RUSTING, AND MATERIAL BREAKDOWN, WHICH NOT ONLY DIMINISHES THE AESTHETIC APPEAL OF OUR FACILITIES BUT ALSO POSES FUNCTIONAL AND SECURITY CONCERNS. WORN OR DAMAGED DOORS CAN COMPROMISE ENERGY EFFICIENCY, BUILDING SAFETY, AND ACCESSIBILITY STANDARDS.

REPLACING THESE DOORWAYS WITH MORE DURABLE, CORROSION-RESISTANT MATERIALS WILL ENHANCE THE LONGEVITY OF OUR FACILITIES, IMPROVE OPERATIONAL RELIABILITY, AND MAINTAIN THE WELCOMING, PROFESSIONAL IMAGE THE CITY STRIVES TO PRESENT TO EMPLOYEES, VISITORS, AND THE COMMUNITY.

PROACTIVELY ADDRESSING THESE ISSUES IS PART OF THE CITY'S BROADER COMMITMENT TO MAINTAINING HIGH-QUALITY INFRASTRUCTURE AND ENSURING OUR PUBLIC BUILDINGS REMAIN SAFE, FUNCTIONAL, AND VISUALLY APPEALING.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$30,000.00	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$180,000.00
		\$30,000.00	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$180,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100047	BL	70.06	\$180,000.00	OVERHEAD DOOR REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : OVERHEAD GARAGE DOOR REPLACEMENTS- IN 2026 THE CITY IS PLANNING ON REPLACING TWO GARAGE DOORS LOCATED IN THE VEHICLE SERVICES AREA.

JUSTIFICATION : MANY CITY FACILITIES RELY ON OVERHEAD GARAGE DOORS TO ALLOW SAFE AND EFFICIENT MOVEMENT OF VEHICLES AND EQUIPMENT IN AND OUT OF BUILDINGS. THESE DOORS ARE CRITICAL TO DAILY OPERATIONS, PARTICULARLY FOR DEPARTMENTS SUCH AS PUBLIC WORKS, EMERGENCY SERVICES, AND PARKS AND RECREATION, WHERE RAPID RESPONSE AND EQUIPMENT ACCESSIBILITY ARE ESSENTIAL.

TO ENSURE CONTINUED RELIABILITY, SAFETY, AND EFFICIENCY, THE CITY HAS DEVELOPED A PROACTIVE 5-YEAR REPLACEMENT PLAN FOR THESE OVERHEAD DOORS AND THEIR MECHANICAL SYSTEMS. THIS ROTATING REPLACEMENT SCHEDULE ADDRESSES AGING COMPONENTS BEFORE THEY FAIL, REDUCING THE RISK OF OPERATIONAL DISRUPTIONS, COSTLY EMERGENCY REPAIRS, AND POTENTIAL SAFETY HAZARDS.

THIS INVESTMENT REFLECTS A FORWARD-THINKING APPROACH TO INFRASTRUCTURE MANAGEMENT—PRIORITIZING PREVENTATIVE MAINTENANCE, EXTENDING THE SERVICE LIFE OF ESSENTIAL ASSETS, AND ENSURING THAT CITY DEPARTMENTS REMAIN OPERATIONAL AND EFFECTIVE IN SERVING THE COMMUNITY.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$30,000.00	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$180,000.00
		\$30,000.00	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$180,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100245	BL	70.06	\$140,000.00	REPLACE CITY HALL FIRE PUMP

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : CITY HALL FIRE PUMP REPLACEMENT

JUSTIFICATION : THE EXPECTED LIFE OF A FIRE PUMP IS 40 YEARS OLD. THE ONE THAT IS CURRENTLY IN OPERATION IS 38 YEARS OF AGE. RECOMENDATION IS TO REPLACE FIRE PUMP PRIOR TO THE ESTIMATED END OF LIFE TIMELINE AS IT IS AN INTEGRAL PART OF LIFE SAFETY/PROTECTION OF THE FACILITY.

THE FIRE PUMP REPLACEMENT WAS ORIGINALLY SCHEDULED TO TAKE PLACE IN 2025. DUE TO A FAILURE OF THE PUMP IN LATE 2024, CITY STAFF HAD IT REBUILT. DUE TO THIS STAFF IS RECOMMENDING SHIFTING THE REPLACEMENT TO 2030.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS					\$140,000.00	\$140,000.00
						\$140,000.00	\$140,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100321	BL	40	\$130,000.00	FIRE STATION NEW HUMIDIFIER

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : INSTALLATION OF NEW HUMIDIFIER AT FIRE STATION 16

JUSTIFICATION : THESE HUMIDIFIER UPGRADES WILL DELIVER SIGNIFICANT BENEFITS TO THE FIRE DEPARTMENT BY IMPROVING AIR QUALITY, MAINTAINING OPTIMAL HUMIDITY LEVELS, AND SUPPORTING THE OVERALL WELL-BEING OF OUR FIRST RESPONDERS. THE ADDITION OF A STEAM HUMIDIFIER WILL HELP REGULATE INDOOR HUMIDITY, CREATING A HEALTHIER ENVIRONMENT THAT REDUCES RESPIRATORY ISSUES AND ALLEVIATES THE DISCOMFORT CAUSED BY DRY AIR.

FURTHERMORE, THE INSTALLATION OF A UV LIGHT SYSTEM IN AHU-1 WILL ENHANCE AIR QUALITY BY DISINFECTING BOTH THE AIR AND THE COOLING COILS. THIS SYSTEM EFFECTIVELY ELIMINATES AIRBORNE PATHOGENS AND CONTAMINANTS, CONTRIBUTING TO A CLEANER, SAFER ATMOSPHERE. IMPROVED HUMIDITY CONTROL WILL ALSO ENSURE A MORE STABLE AND COMFORTABLE ENVIRONMENT FOR FIREFIGHTERS DURING THEIR DOWNTIME—AN IMPORTANT FACTOR IN RECOVERY AND READINESS.

PRIORITIZING FIREFIGHTER HEALTH AND SAFETY, AND EXTENDING THE OPERATIONAL LIFE OF THE STATION'S HVAC SYSTEM. IT SHOULD BE NOTED THAT THE CITY APPLIED FOR A GRANT TO COMPLETE THE WORK AND IS WAITING TO RECIEVE INFOMRATION ON IF WE WERE AWARDED FUNDING.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$65,000.00	\$65,000.00				\$130,000.00
		\$65,000.00	\$65,000.00				\$130,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100046	BL	70.06	\$105,000.00	MECHANICAL SYSTEM REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : REPLACEMENT OF MECHANICAL SYSTEMS. IN 2026 THE CITY IS PLANNING ON REPLACING THE CITY HALL ROOFTOP HVAC SYSTEM.

JUSTIFICATION : THE CITY HAS ESTABLISHED A PROACTIVE PLAN TO REPLACE KEY MECHANICAL COMPONENTS ACROSS ALL MUNICIPAL FACILITIES ON A BI-ANNUAL SCHEDULE. GUIDED BY RECOMMENDATIONS FROM BOTH CITY STAFF AND A COMPREHENSIVE BUILDING CONSULTANT STUDY, THIS PLAN IS DESIGNED TO ENSURE THAT ESSENTIAL SYSTEMS ARE REPLACED BEFORE THEY REACH THE END OF THEIR USEFUL LIFE—REDUCING THE RISK OF UNEXPECTED FAILURES, COSTLY EMERGENCY REPAIRS, AND SERVICE INTERRUPTIONS.

THIS STRATEGIC APPROACH REFLECTS A COMMITMENT TO PREVENTIVE MAINTENANCE AND RESPONSIBLE ASSET MANAGEMENT. BY ADDRESSING AGING INFRASTRUCTURE IN A TIMELY MANNER, THE CITY CAN EXTEND THE LIFESPAN OF FACILITIES, MAINTAIN SAFE AND COMFORTABLE ENVIRONMENTS FOR EMPLOYEES AND THE PUBLIC, AND AVOID THE HIGHER COSTS ASSOCIATED WITH DEFERRED MAINTENANCE.

IN RESPONSE TO RISING COSTS IN MECHANICAL SYSTEMS AND EQUIPMENT, THE CITY IS INCREASING FUNDING ALLOCATIONS FOR THE NEXT TWO REPLACEMENT CYCLES. THIS INVESTMENT ENSURES THAT THE PROGRAM REMAINS ON SCHEDULE AND THAT FACILITY SYSTEMS CONTINUE TO MEET MODERN EFFICIENCY, SAFETY, AND PERFORMANCE STANDARDS.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$35,000.00		\$35,000.00		\$35,000.00	\$105,000.00
		\$35,000.00		\$35,000.00		\$35,000.00	\$105,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100040	BL	70.06	\$75,000.00	HOLIDAY DÉCOR REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : HOLIDY LIGHTING REPLACEMENT PROGRAM

JUSTIFICATION : IN ORDER TO STAY UP TO DATE ON HOLIDAY DECORATIONS AND HAVE FUNCTIONING ITEMS FOR OUR EVENTS AND PLANNED LIGHT AREAS STAFF NEEDS TO SYSTEMATICALLY REPLACE OLD LIGHTING WITH NEW TO ENSURE STABILITY AND MORE ENERGY EFFICIENT LIGHTING.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS		\$35,000.00		\$40,000.00		\$75,000.00
			\$35,000.00		\$40,000.00		\$75,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100049	BL	70.06	\$50,000.00	PROTECTIVE FLOOR COVERINGS FOR PW

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : PROTECTIVE FLOOR COVERINGS FOR PW FACILITY

JUSTIFICATION : THIS IS A CONTINUATION OF A PREVIOUS PROGRAM COMPLETED IN 2020. THE FLOORS IN THE PUBLIC WORKS VEHICLE SERVICES WERE COMPLETED IN 2020. THE PLAN PROPOSES COMPLETION OF AREAS INCLUDING THE WASHBAY AND REFUSE BAY. THE FLOORING SYSTEM WILL BE IMPACT RESISTANT, CHEMICAL RESISTANT AND UV STABLE.

ORIGINALLY INTENDED TO BE COMPLETED EARLIER, STAFF REQUESTED TO PUT THE PROJECT ON HOLD DUE TO THE TRENCH DRAIN INSTALLATION PROJECT BEING DEFERRED DUE TO BUDGETARY REASONS.

WITH THE TRENCH DRAIN INSTALLATION ANTICIPATED TO BE COMPLETED IN 2025, STAFF IS PLANNING TO COMPLETE THIS PROJECT IN 2026.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$50,000.00					\$50,000.00
		\$50,000.00					\$50,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100249	BL	70.06	\$40,000.00	OFF.ELECTRIC INFRASTRUCTURE IMPROVE

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : IMPROVEMENTS TO ELECTRICAL INFRASTRUCTURE AT VARIOUS LOCATIONS

JUSTIFICATION : CITY STAFF IS REQUESTING FUNDING EVERY OTHER YEAR IN THE AMOUNT OF 20,000 TO ADD/MODIFY/IMPROVE EXISTING ELECTRICAL INFRASTRUCTURE AT MANY OF OUR OFF-SITE LOCATIONS.

THESES ADDITIONS OR IMPROVEMENTS ARE DUE TO VARIOUS REASONS SUCH AS ADDING INFRASTRUCTURE FOR HOLIDAY LIGHTING, IMPROVING INFRASTRUCTURE FOR FUTURE CITY EVENTS, OR REDUCING SAFETY CONCERNS BY UPDATING ELECTRICAL INFRASTRUCTURE.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	IMPROVEMENTS NOT TO BUILDINGS		\$20,000.00		\$20,000.00		\$40,000.00
			\$20,000.00		\$20,000.00		\$40,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100323	BL	70.06	\$40,000.00	FIRE ALARM SYSTEM-CH UPGRADE

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : CITY HALL FIRE ALARM SYSTEM UPGRADES

JUSTIFICATION : IN EARLY 2025 AN INSPECTION WAS CONDUCTED BY THE CITY'S FIRE DEPARTMENT AT CITY HALL. THE INSPECTION INCLUDED A DETAILED SURVEY OF THE CITY'S CURRENT FIRE ALARM SYSTEM. AFTER THE INSPECTION WAS COMPLETED THE FIRE DEPARTMENT CREATED A LIST OF ITEMS THAT THE CITY SHOULD COMPLETE IN THE NEXT FISCAL YEAR.

THESE ITEMS INCLUDE ADDING AND UPGRADING STROBES, ALARMS, FLASHING INDICATORS, AND THE MAIN PANEL.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$40,000.00					\$40,000.00
		\$40,000.00					\$40,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100026	BL	70.06	\$25,000.00	CITY BUILDING FLOOR REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : FUNDING TO REPLACE FLOORING IN CITY HALL AT THE FOLLOWING LOCATIONS; POLICE DEPARTMENT ROLL CALL ROOM, POLICE DEPARTMENT HALLWAY, POLICE DEPARTMENT VESTIBULE AND STAIRCASE.

JUSTIFICATION : FLOOR COVERINGS ARE EVALUATED FOR REPLACEMENT USING THE FOLLOWING CRITERIA: 1) HIGH-TRAFFIC AREA CARPETS ARE REPLACED EVERY SEVEN TO TEN YEARS; 2) FLOOR COVERINGS IN NON-PUBLIC OFFICE AREAS ARE REPLACED EVERY TEN TO FIFTEEN YEARS.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$25,000.00					\$25,000.00
		\$25,000.00					\$25,000.00

PROJECT	PROJECT TYPE	DEPARTMENT	ESTIMATE TO COMPLETE	PROJECT TITLE
100034	BL	70.06	\$25,000.00	CITY HALL ROOF REPLACEMENT

PROJECTED START DATE : 1/1/2026

PROJECTED END DATE: 12/31/2030

DESCRIPTION : CITY HALL ROOF REPLACEMENT

JUSTIFICATION : IN LATE 2024, THE CITY COMPLETED A ROOF CONDITION ASSESSMENT IN PARTNERSHIP WITH ARCON, AN ARCHITECTURAL FIRM SPECIALIZING IN ROOF SYSTEM REPLACEMENTS. FOLLOWING THE ASSESSMENT, STAFF PRESENTED THE FINDINGS AND POTENTIAL REPLACEMENT OPTIONS AT THE FEBRUARY 2025 COMMITTEE-OF-THE-WHOLE (COW) MEETING. AT THAT TIME, COUNCIL DIRECTED STAFF TO PROCEED WITH THE PROJECT, WITH COMPLETION TARGETED FOR EITHER FY 2025 OR ACROSS FY 2025 AND FY 2026, DEPENDING ON BID PRICING.

AFTER THE MEETING, STAFF CONTACTED ARCON TO REQUEST A PROPOSAL FOR FULL DESIGN SERVICES, BID DOCUMENTATION, CONTRACT DOCUMENTS, AND CONSTRUCTION OBSERVATION FOR THE ROOF REPLACEMENT. THIS PROPOSAL WAS PRESENTED AND APPROVED AT THE MARCH 11, 2025, COUNCIL MEETING.

STAFF IS PLACING 25,000 RETAINER IN THE CIP IN ORDER TO MAINTAIN THE PROJECT IN THE CITY'S CAPITAL PLAN. THIS MAY BE ADJUSTED TO INCLUDE THE REMAINDER OF THE PROJECT IF IT IS SPLIT INTO TWO YEARS.



PROJECT BUDGET BY FISCAL YEAR - Expenditure

FUND	CATEGORY	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
BL FUND	BUILDING IMPROVEMENTS	\$25,000.00					\$25,000.00
		\$25,000.00					\$25,000.00



FY 2025 MEETING DATES

CAPITAL PROJECTS COMMITTEE

January 2025 – No meeting scheduled

February 2025 – No meeting scheduled

March 2025 – No meeting scheduled

April 22nd at 6:00 P.M. (Building & Land Fund)

May 27th at 6:00 P.M. (Local Road Fund + Motor Fuel Tax Fund)

June 24th at ~~5:30~~6:00 P.M. (Utilities Fund)

July 22nd at ~~5:30~~6:00 P.M. (Police, Fire, Information Technologies)

August, 2025 – No meeting scheduled

(No Meeting – 5-Year CIP is presented to City Council)

September ~~30th~~^{23rd} at 6:00 P.M. (Final Review/Future Priorities)

October 28th at 6:00 P.M. (Final Calendar Year Meeting/Wrap-up)

November 2025 – No meeting scheduled

December 2025 – No meeting scheduled

*** The Capital Projects Committee approved the dates at the end of 2024. Meetings will occur on Tuesday nights. Dates and topics are subject to change. The meetings are scheduled to be in-person, but may be subject to change.***

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