



AGENDA

CAPITAL PROJECTS COMMITTEE MEETING

April 26, 2022 – 6:30 pm to 7:30 pm
Emergency Operations Meeting Room

Capital Projects Committee

- A. Call to Order
- B. Roll Call
- C. Approval of Minutes from October 26, 2021
 - a. *During this meeting, brief discussions took place to follow up on previous conversations related to the road program. Official minutes were not taken due to several absences.*
- D. Review FY 2023 Proposed Budget Planning Calendar (Attached)
- E. Review FY 2023 - FY 2027 Capital Projects Planning Calendar (Attached)
- F. Review FY 2023 Meeting Dates and Topics (Attached)
- G. Review of FY 2021 Completed Projects (Attached)
- H. Link to the City's FY 2022 to FY 2026 Capital Improvements Plan:
<https://www.cityrm.org/DocumentCenter/View/3755/FY-2022---FY-2026-CAPITAL-IMPROVEMENT-PROGRAM>
- a. Review of FY 2022 Projects

b. Fund Review - Major Projects

i. 911 Fund

ii. Building & Land Fund

1. Planning Discussion Items

a. 3200 Central (Public Works)

b. 3900 Berdnick (Public Works)

c. City Buildings – Space Needs Assessment/Long Term needs

d. Public Works Emergency Power Supply

I. Other items as needed

J. Public Comment

K. Adjournment

FY 2023 Proposed Budget Planning Calendar (Tentative Pending CM Approval after Review and Recommendation of New Finance Director Scheduled To Begin May 2, 2022).

- ❖ FY 2023 Proposed Budget to be opened by early June. **THE DATE - TO BE DETERMINED.**
- ❖ **June** – Departments to review and enter their FY 2023 Proposed Budget line items in the ERP.
- ❖ **Thursday, June 30th** – Personnel requests or changes to the City Manager & Finance Director.
- ❖ **Friday, July 8th** – Initial budget entries are due in the ERP by this date.
- ❖ **July** – Departments to meet with the City Manager and Finance Director. (Dates TBD).
- ❖ **July** – Final revisions to the FY 2023 Proposed Budget (By Departments).
- ❖ **Friday, August 5th** – All FY 2023 Proposed Budget entries must be done.
- ❖ **August** – Finance to complete the FY 2023 Proposed Budget document.
- ❖ **August 16th** COW Meeting. FY 2023 – FY 2027 CIP Presentation
- ❖ Wednesday, September 7th – FY 2023 Proposed Budget delivered to Deputy City Clerk for the September 20th City Council Packet distribution.
- ❖ September 20st Committee of the Whole Meeting – FY 2023 Proposed Budget Discussion.

Capital Projects Planning Calendar
FY 2023 – FY 2027 Capital Improvements Program (CIP)

- ❖ Capital Projects Program opened Friday, April 22nd.
- ❖ Begin reviewing, editing & entering capital projects data.
- ❖ Capital entries must be in by Monday, May 23rd.
- ❖ May & June– Departments to meet with the City Manager and Finance Director and Finalize Revisions to the CIP. (Dates TBD).
- ❖ July – Finalize the CIP document (Finance with Departments).
- ❖ July 29th – CIP delivered to Deputy City Clerk for the August 9th City Council Packet distribution.
- ❖ August 16th Committee of the Whole Meeting – FY 2023 – FY 2027 CIP Presentation.



FY 2023 MEETING DATES

CAPITAL PROJECTS COMMITTEE

January 2022 – No meeting scheduled

February 2022 – No meeting scheduled

March, 2022 – No meeting scheduled

April 26th at 6:30pm (Bldg. & Land)

May 24th at 6:30pm (Local Roads)

June 28th at 6:30pm (Utilities)

July 26th at 6:30pm (Submission Review)

August, 2022 – No meeting scheduled

(Generally No Meeting – 5 year plan is presented to City Council)

September 27th at 6:30pm (Final Review/Future Priorities)

October 25th at 6:30pm (Final Calendar Year Meeting/Wrap-up)

November 2022 – No meeting scheduled

December 2022 – No meeting scheduled

*** The Capital Projects Committee approved the dates at the end of 2022. Meetings will occur on Tuesday nights. Dates and topics are subject to change. The meetings are scheduled to be in-person, but may be subject to change. ***

| | FY 2021 Capital Projects | |
|--|---------------------------------|---------------------|
| E-911 Fund | | |
| Mobile Data CAD and Record Management System | \$ 100,000 | |
| Building and Land Fund | | |
| City Hall Interior Building Improvements/Modifications | \$ 200,000 | |
| PD Front Desk Security Upgrade | \$ 30,000 | |
| PW Parking Lot Resurfacing Phase | \$ 125,000 | |
| Vacant Land Hicks/Kirchoff Development | \$ 75,000 | |
| Vehicle Services Floor Coating Repairs | \$ 75,000 | |
| PW HVAC System Replacements | \$ 70,000 | |
| PW Overhead Doors Phase | \$ 25,000 | |
| Various Floor Covering Replacements | \$ 25,000 | |
| TOTAL | | \$ 625,000 |
| Local Road Fund | | |
| Road Reconstruction | \$ 825,000 | |
| Road Resurfacing | \$ 500,000 | |
| Arbor Drive | \$ 425,000 | |
| Sidewalk and Curb Replacement Program | \$ 180,000 | |
| Intersection Improvements Grant-Algonquin-N Wilke | \$ 175,000 | |
| Quentin Bike Path | \$ 150,000 | |
| Weber Drive | \$ 120,000 | |
| Bridge Repairs | \$ 50,000 | |
| Meadowbrook Bridge Grant Work | \$ 25,000 | |
| ADA Plan Requirement Improvements | \$ 25,000 | |
| Meacham (Kirchoff to Algonquin Engineering | \$ 25,000 | |
| Ring Road Engineering | \$ 10,000 | |
| TOTAL | | \$ 2,510,000 |
| Water | | |
| Weber/Waver Watermain | \$ 50,000 | |
| South Plum Grove Watermain | \$ 50,000 | |
| Arbor Drive Watermain (Grant) | \$ 550,000 | |
| Arbor Drive Watermain Engineering | \$ 175,000 | |
| Campbell/Central Water Tank Painting | \$ 350,000 | |
| SCADA System Upgrades | \$ 75,000 | |
| Water Station Power Installations | \$ 90,000 | |
| Emergency Interconnect Meacham Engineering | \$ 25,000 | |
| Watermain Extensions /sunset, Theda, Ashland | \$ 40,000 | |
| TOTAL | | \$ 1,405,000 |
| Sewer | | |
| Brookview Sunset | \$ 500,000 | |
| Sanitary Rehab | \$ 195,000 | |
| Manhole Rehab | \$ 90,000 | |
| MWRD Program Requirements | \$ 50,000 | |
| GIS Technology | \$ 25,000 | |
| Brockway | \$ 15,000 | |
| TOTAL | | \$ 875,000 |
| Stormwater | | |
| Storm Reehab | \$ 150,000 | |
| Salt Creek Outfall | \$ 150,000 | |
| Park Street Drainage | \$ 75,000 | |
| Road Program Storm Repairs | \$ 60,000 | |
| Wetland and Natural Area Management | \$ 25,000 | |
| Brookwood Detention Repairs | \$ 25,000 | |
| TOTAL | | \$ 485,000 |