



City of Rolling Meadows

Board of Fire and Police Commissioners

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City of Rolling Meadows Board of Fire & Police Commissioners

Minutes of Regular Meeting on January 11, 2021

Present: Commissioners Tom Callard, Dave Walter and Ted Loesch

Absent: None.

Also Present: John Nowacki, Police Chief; Jeff Moxley, Fire Chief; Rick Acosta, Deputy Fire Chief; Barry Krumstok, City Manager; Deb Austerlade, Administration Secretary

Call to Order: Having established a quorum, Chairman Callard called the meeting to order at 9:01 a.m.

Approval of Minutes: Commissioner Loesch made a motion to approve the minutes of the Regular Meeting held on November 9, 2020, seconded by Commissioner Walter. With no further discussion, a vote was taken. All in favor; motion carried.

Public Comment: None.

Review of Closed Session Minutes: Commissioner Walter made a motion to keep the following Closed Session Minutes in a closed status: August 24, 2015; January 11, 2016; February 8, 2016. Chairman Callard seconded the motion. With no further discussion, a vote was taken. All in favor; motion carried.

Election: Commissioner Loesch made a motion for Tom Callard to remain the Chairman and Dave Walter the Secretary of the Board of Fire and Police Commissioners for 2021. Commissioner Walter seconded the motion. With no further discussion, a vote was taken. All in favor; motion carried.

Communications: None.

Unfinished Business

Fire: Chief Moxley informed the Commissioners that the Entry Level Firefighter Application is now available on the IO Solutions website; links to the website are available on the City's website (www.cityrm.org) as well as the Fire Department's Facebook page. Mr. Krumstok suggested that the application also be made available at the local community colleges. With regard to the testing location, Chief Moxley has received confirmation from Township High School District 214 that a room has been reserved; however, he is still awaiting confirmation from Rolling Meadows High School.

Chief Moxley and Deputy Chief Acosta have developed 40 questions for the interview process they would like to have considered by the Commissioners.

Chief Nowacki stated that when the Police Department was advertising for their recent entry level test, they utilized an agency that made the application available to more diverse populations, and as a result, the police department received a good mix of applicants. Commissioner Callard suggested that he provide Chief Moxley with the information so the Fire Department can also advertise to more diverse populations.

Commissioner Callard reviewed a tentative timeline for the hiring process with the Commissioners:

- March 16, 2021 – IO Solutions will have the written test results to the City.
- March 17 and March 18, 2021 – Correspondence will be sent to candidates requesting that they call between March 22 and March 26 to schedule their interview appointment.
- March 29-April 1 – Interviews

The above dates will be reviewed and adjusted at the February meeting of the Board of Fire and Police Commissioners.

Police: Chief Nowacki advised that Officers Mike Garcia and Daniel Hardt are doing well in field training, and Officer Hardt has been moved to phase 3 of his field training.

Saturday, January 9, 2021, was Officer Appreciation Day and Chief Nowacki thanked the Commissioners for the job they do to select qualified new officers for the Department.

New Business

Fire: None.

Police: None.

Items Not on the Agenda

None.

Adjournment: Having no further business to discuss, Commissioner Loesch made a motion to adjourn, seconded by Commissioner Walter. All in favor; motion carried. The meeting was

adjourned at 9:20 a.m. The next regularly scheduled meeting will be conducted on Monday, February 8, 2021, at 9 a.m.

Respectfully submitted by Deb Austerlade.

A handwritten signature in black ink, appearing to read 'D. Walter', written over a horizontal line.

David Walter, Secretary
Board of Fire & Police Commissioners