



# City of Rolling Meadows

## Board of Fire and Police Commissioners

3600 Kirchoff Road • Rolling Meadows • Illinois 60008  
(847) 394-8500 firepolicecommission@cityrm.org

### City of Rolling Meadows Board of Fire & Police Commissioners March 13, 2023

**Present:** Tom Callard, Dave Walter, John Loesch, John Freese, Mary Sheahen

**Absent:** None.

**Also Present:** John Nowacki, Police Chief; John Sircher, Deputy Police Chief; Pete Sutter, Fire Chief; Scott Mohr, Deputy Fire Chief

**Call to Order:** Having established a quorum, Chairman Callard called the meeting to order at 9:00 a.m.

**Approval of Minutes:** Commissioner Loesch made a motion to approve the minutes of the Regular Meeting held on February 13, 2023, seconded by Commissioner Walter. With no further discussion, a vote was taken. All in favor; motion carried.

**Public Comment:** None.

**Communications:** None.

#### **Unfinished Business**

**Fire:** None.

**Police:** Certify Entry Level Final Eligibility List – Commissioner Freese made a motion to certify the Entry Level Final Eligibility List, seconded by Commissioner Sheahen. With no further discussion, a vote was taken, all were in favor, and the motion carried.

#### **New Business**

**Fire:** Discuss Fire Department Entry Level Testing – The Commissioners approved the following changes to the requirements to apply to take the fire department test:

- Minimum applicant age – 20 years of age
- Minimum professional requirement to take the test – EMT
- A Paramedic license will be required at the time of hire

A discussion regarding preference points took place, and all agreed to the following:

- Education
  - Possession of an Associates' Degree in any field = 1 point
  - Possession of an Associates' Degree in Fire Science or Emergency Management field = 3 points
  - Possession of a Bachelors' Degree in any field = 5 points
- Paramedic
  - Possession of an Illinois Paramedic License or be nationally registered with a license issued by any other state = 3 points
  - Currently registered in the NCH system = 5 points
- Experience
  - Firefighter experience = 1 point per year on a full-time, commissioned department

The Commissioners directed the Fire Chiefs to work with IO Solutions to arrange for a written test on May 13, 2023, at Rolling Meadows High School. The Board also approved an application fee of \$25 per applicant.

Commissioner Callard will contact Deb Austerlade to obtain the questions that were used for the 2021 interviews. A discussion of the questions to be used will be continued at the April meeting, and interview dates will be discussed in May.

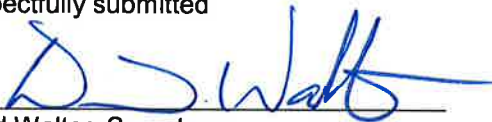
Chief Sutter inquired about a Fire Department representative being on the interview panel, and the Board stated that a member of the Fire Department can be on the panel and is required to be an Officer.

**Police:** There are currently two openings in the Police Department. One opening will be filled by a lateral hire. There are currently two entry level candidates in the background process.

### **Items Not on the Agenda:**

**Adjournment:** Having no further business to discuss, Commissioner Walter made a motion to adjourn, seconded by Commissioner Freese. All in favor; motion carried. The meeting was adjourned at 10:20 a.m. The next regularly scheduled meeting will be conducted on Tuesday, April 10, 2023, at 9 a.m.

Respectfully submitted



David Walter, Secretary  
Board of Fire & Police Commissioners