

**CITY COUNCIL  
MEETING MINUTES  
May 9, 2023**

**Mayor Gallo called the Council meeting to order at 7:30 p.m.**

**The Pledge of Allegiance**

**ROLL CALL**

**Present:** McHale, Budmats, O'Brien, Vinezeano, Bisesi, Reyez, Sanoica

**Absent:** Budmats

With 6 present and 1 absent. Mayor Gallo declared that a quorum was present.

Members of the audience were reminded that the proceedings were being recorded for current and future broadcast.

**Staff Members Present:** City Manager Rob Sabo, Assistant City Manager/Community Development Director Glen Cole, Deputy City Clerk Judy Brose, Finance Director Molly Talkington, Deputy Police Chief John Sircher, Fire Chief Pete Sutter, Deputy Fire Chief Scott Mohr, Director Public Works Aaron Grosskopf, Assistant Director Public Works JoEllen Charlton, Chief Information Officer Waseem Khan, HR Specialist Lisa Norton, Business Development Manager Martha Corner and Attorney Melissa Wolf

**APPROVAL OF MINUTES**

Mayor Gallo asked for a motion to approve the Minutes of the April 18, 2023 Committee of the Whole Meeting. Alderperson Sanoica made the motion and was seconded by Alderperson Bisesi. A voice vote approved the Minutes as presented.

Mayor Gallo asked for a motion to approve the Minutes of the April 25, 2023 City Council Meeting. Alderperson McHale made the motion and was seconded by Alderperson O'Brien. A voice vote approved the Minutes as presented.

**MOTION TO DEVIATE:** None

**MAYOR'S REPORT:** None

**WARD REPORTS:**

Alderperson Bisesi announced that the Library will be closed on May 12, 2023 for Staff safety and emergency response training.

Alderperson McHale announced that since there is a lot of road construction in Ward 1 (Plum Grove Creek neighborhood) there will be a road construction meeting on May 10, 2023 at 5:30pm on Old Mill Lane.

## **MEETING OPEN TO THE PUBLIC FOR 20 MINUTES**

There were no signatures on the sign-in sheet.

### **PENDING**

#### **A) Ordinance No. 23-22 – Approve an Amendment to the FY2023 Budget (2<sup>nd</sup> Reading)**

Mayor Gallo read the title into the record and asked for a motion to adopt this Ordinance. Alderperson Sanoica made the motion and was seconded by Alderperson Reyez.

ROLL CALL:

AYES: Bisesi, Reyez, Sanoica, McHale, O'Brien, Vinezeano  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance was adopted.

#### **B) Ordinance No. 23-23 – Approve Business Licensing for Virtual Office and Coworking Tenants and the Renewal of Business Licenses (2<sup>nd</sup> Reading)**

Mayor Gallo read the title into the record and asked for a motion to adopt this Ordinance. Alderperson McHale made the motion and was seconded by Alderperson O'Brien.

ROLL CALL:

AYES: Reyez, Sanoica, McHale, O'Brien, Vinezeano, Bisesi  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance was adopted.

### **OLD BUSINESS**

#### **C) MOTION TO APPROVE PAYMENT OF BILLS ON WARRANT 5/9/2023**

Mayor Gallo asked for a motion to approve the Warrant. Alderperson Vinezeano made the motion and was seconded by Alderperson O'Brien.

AYES: Sanoica, McHale, O'Brien, Vinezeano, Bisesi, Reyez  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. The Warrant was approved.

## **ADJOURNMENT SINE DIE**

Mayor Gallo asked for a motion to adjourn. Alderman McHale made the motion and it was seconded by Alderman O'Brien. A voice vote approved adjournment.

There being no further business, by unanimous consent the City Council meeting was adjourned 7:36 p.m.

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During the break, farewell speeches were made by Mayor Joe Gallo and Alderperson Jon Bisesi.

Additionally, Mayor Gallo administered the Oath of Office to Mayor Elect Lara Sanoica.

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**Mayor Sanoica called the Council meeting to order at 8:18 p.m.**

## **ROLL CALL**

**Present:** McHale, O'Brien, Vinezeano, Reyez

**Absent:** Budmats

With 4 present and 1 absent. Mayor Sanoica declared that a quorum was present.

Members of the audience were reminded that the proceedings were being recorded for current and future broadcast.

**Staff Members Present:** City Manager Rob Sabo, Assistant City Manager/Community Development Director Glen Cole, Deputy City Clerk Judy Brose, Finance Director Molly Talkington, Deputy Police Chief John Sircher, Fire Chief Pete Sutter, Deputy Fire Chief Scott Mohr, Director Public Works Aaron Grosskopf, Assistant Director Public Works JoEllen Charlton, Chief Information Officer Waseem Khan, HR Specialist Lisa Norton, Business Development Manager Martha Corner and Attorney Melissa Wolf

At the beginning of the meeting, Mayor Sanoica administered the Oath of Office to the following elected officials:

- ❖ Alderperson Karen McHale – Ward 1
- ❖ Alderperson Kevin O'Brien – Ward 3
- ❖ Alderperson Stefanie Boucher – Ward 5

**Mayor's Appointments:** Ward 7 Alderperson – Mike Koehler

Mayor Sanoica ask for a motion approve the appointment. Alderperson O'Brien made the motion and was seconded by Alderperson McHale.

ROLL CALL:

AYES: McHale, O'Brien, Vinezeano, Boucher, Reyez  
NAYS: 0  
ABSENT: Budmats

With 5 in favor and 0 opposed. The appointment was approved.

Mayor Sanoica administered the Oath of Office to Alderperson Mike Koehler.

**MEETING OPEN TO THE PUBLIC FOR 20 MINUTES**

There were no signatures on the sign-in sheet.

**MAYOR'S REPORT:** None

**WARD REPORTS:** None

**CONSENT ORDINANCES**

The Consent Ordinances consisted of six (6) items, items A thru F. Mayor Sanoica pulled item A, B and C as Staff is requesting waiver of 1<sup>st</sup> reading and asked if any Alderperson wished to remove any other item from the Consent Agenda for Ordinances. No other items were removed.

Mayor Sanoica declared it in order for one motion to consider the remaining three (3) Ordinances in one motion without debate and asked for a motion to consider the Ordinances for 1<sup>st</sup> Reading. Alderperson McHale made the motion and was seconded by Alderperson O'Brien. Mayor Sanoica read the titles into record.

*Items A, B and C were pulled by Mayor Sanoica (see below).*

- D) Ordinance No. 23-00 – Approve Liquor License Application for a Class A1 Liquor License for Casa de Luigi LLC located at 5500 New Wilke Road (1<sup>st</sup> Reading)**
- E) Ordinance No. 23-00 – Approve an Ordinance Modifying the City's Zoning Ordinance Concerning Monument Sign Base Requirements for Certain Uses in Certain Districts (1<sup>st</sup> Reading)**
- F) Ordinance No. 23-00 – Amend Chapter 114, "Vegetation", of the City of Rolling Meadows Code of Ordinances to Adopt and Amend the Ordinance with Tree Preservation Guidelines (1<sup>st</sup> Reading)**

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler, McHale  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. The Ordinances moved forward for 2<sup>nd</sup> reading.

*Item A was pulled by Mayor Sanoica.*

**A) Ordinance No. 23-24 – Designate Representatives to the Northwest Suburban Municipal Joint Action Water Agency (NSMJAWA) for the City of Rolling Meadows (Request to Waive 1<sup>st</sup> Reading)**

Mayor Sanoica read the title into record and asked for a motion to waive the 1<sup>st</sup> reading of this Ordinance. Alderperson O’Brien made the motion and was seconded by Alderperson McHale.

ROLL CALL:

AYES: O’Brien, Vinezeano, Boucher, Reyez, Koehler, McHale  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance moved forward for 2<sup>nd</sup> reading.

**Ordinance No. 23-24** – Mayor Sanoica asked for a motion to approve this Ordinance. Alderperson O’Brien made the motion and was seconded by Alderperson Reyez.

ROLL CALL:

AYES: Vinezeano, Boucher, Reyez, Koehler, McHale, O’Brien  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance was adopted.

*Item B was pulled by Mayor Sanoica.*

**B) Ordinance No. 23-25 – Approve an Ordinance Modifying the City’s Zoning Ordinance Concerning Temporary Certificates of Occupancy (Request to Waive 1<sup>st</sup> Reading)**

Mayor Sanoica read the title into record and asked for a motion to waive the 1<sup>st</sup> reading of this Ordinance. Alderperson Vinezeano made the motion and was seconded by Alderperson O’Brien.

Alderperson Vinezeano stated it’s always been a concern for us waiving 1<sup>st</sup> readings in that Council is not doing their due diligence and reminded Council to be cautious to not waive too many 1<sup>st</sup> readings.

ROLL CALL:

AYES: Boucher, Reyez, Koehler, McHale, O’Brien, Vinezeano  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance moved forward for 2<sup>nd</sup> reading.

**Ordinance No. 23-25** – Mayor Sanoica asked for a motion to approve this Ordinance. Alderperson Boucher made the motion and was seconded by Alderperson McHale.

ROLL CALL:

AYES: Reyez, Koehler, McHale, O’Brien, Vinezeano, Boucher  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance was adopted.

*Item C was pulled by Mayor Sanoica.*

**C) Ordinance No. 23-26 – Approve an Ordinance Modifying the City’s Zoning Ordinance Concerning Hearing and Notice Requirements (Request to Waive 1<sup>st</sup> Reading)**

Mayor Sanoica read the title into record and asked for a motion to waive the 1<sup>st</sup> reading of this Ordinance. Alderperson Vinezeano made the motion and was seconded by Alderperson O’Brien.

ROLL CALL:

AYES: Koehler, McHale, O’Brien, Vinezeano, Boucher, Reyez  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance moved forward for 2<sup>nd</sup> reading.

**Ordinance No. 23-26** – Mayor Sanoica asked for a motion to approve this Ordinance. Alderperson McHale made the motion and was seconded by Alderperson Vinezeano.

ROLL CALL:

AYES: McHale, O’Brien, Vinezeano, Boucher, Reyez, Koehler  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. This Ordinance was adopted.

## **CONSENT RESOLUTIONS**

The Consent Resolutions consisted of seven (7) items, items G thru M. Mayor Sanoica asked if any Alderperson wished to remove any item from the Consent Agenda for Resolutions. No items were removed.

Mayor Sanoica declared it in order for one motion to consider the seven (7) Resolutions in one motion without debate. Alderperson O’Brien made the motion and was seconded by Alderperson McHale. Mayor Sanoica read the titles into the record.

- G) Resolution No. 23-R-68 – Appoint City Representatives to the Northwest Municipal Conference (NWMC)**
- H) Resolution No. 23-R-69 – Appoint Director and Alternate Directors as City Representative to the Solid Waste Agency of Northern Cook County (SWANCC)**
- I) Resolution No. 23-R-70 – Approve the National League of Cities Voting and Alternate Voting Delegate Appointment**
- J) Resolution No. 23-R-71 – Authorize a Contract for the Purchase of a 2023 Ford F-550 Dump Truck - (Replacement of RM259/T322 2008 Ford F-550) in an Amount of \$134,589.00**
- K) Resolution No. 23-R-72 – Authorize Award of Contract for FY2023 Street Maintenance – Annual Pavement Restorative Seal Application (PRA) with Corrective Asphalt Materials (CAM) in a Not to Exceed Amount of \$58,787.04**
- L) Resolution No. 23-R-73 – Approve a Waiver of Building Permit Fees for Wings Program, Inc. (5104 Tollview Drive)**
- M) Resolution No. 23-R-74 – Award a contract for three (3) Sanitary Sewer Point Repairs in Accordance with the Metropolitan Water Reclamation District (MWRD) in an Amount of \$132,222.00 to Archon Construction Co. Inc.**

ROLL CALL:

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler, McHale  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. The Resolutions were adopted.

**OTHER BUSINESS & REPORTS**

**Mayor's Proclamations:** 1) Arbor Day (April 28, 2023)  
2) Public Works Week (May 21-27, 2023)

**City Clerk's Report:** None

## **City Staff Reports:**

### **1) Community Items of Interest**

*City Manager Rob Sabo announced the following:*

- 1) The Police Department's "Family Services Day" event will be held on Saturday, May 13<sup>th</sup> from 10:00 am – 1:00 pm at 2260 Algonquin Parkway in Rolling Meadows. Visitors will be treated to a free bbq with the Police (while supplies last), entertainment, games, music and face painting. Thank you to Meijer and the Rolling Meadows Park District for assisting to make this event possible. For more information, contact Social Services Outreach Specialist, Natalia Nieves at 847-870-2636.
- 2) The 18<sup>th</sup> annual "Taking Care of Business Luncheon" will take place on Wednesday, May 17<sup>th</sup> from 11am to 1 pm. Hosted by the City and the Rolling Meadows Chamber of Commerce, this event offers expanded opportunities for all City businesses and area residents to learn more about the City's economic development initiatives, with a keynote presentation by the Mayor. The lunch will take place at Meridian Banquets and costs between \$25-\$35 for Chamber members, and \$50 for non-members. To register, visit [rmchamber.org](http://rmchamber.org) or call 847-398-3730.
- 3) On May 19<sup>th</sup>, from 5:30am – 11:00 am, the Rolling Meadows Police Department will be participating in the 20<sup>th</sup> anniversary of Cop on a Rooftop! This event is sponsored by the Special Olympics of Illinois and the Dunkin' Donuts located at 3350 Kirchoff Road, who have so kindly agreed to host again! The Police will be selling T-shirts, raffle tickets, and mugs, with all proceeds going to help the athletes of the Special Olympics. (Cash, checks, and Zelle will be accepted). A fun event for a great cause!
- 4) Join the City as it honors our heroes at the Memorial Day Parade and Ceremony on Saturday, May 27<sup>th</sup> at 11:00 am, with the ceremony immediately following at the Carillon Monument on Kirchoff Road. Veterans and their families are invited to participate in the parade, whether on foot or riding in a trolley. Interested veteran organizations are welcome too. Contact Lori Ciezak at 847-870-9005 if you would like to be included.
- 5) Ward 1 Street Resurfacing Construction meeting will be held on May 10, 2023 at 5:30 pm on Old Mill Lane.

### **2) April 2023 New Business Report**

*Business Development Manager Martha Corner reviewed the following:*

1. 32 Dental 4U – 3218 Kirchoff Rd.
2. Zoll Medical – 3701 Algonquin Rd., #725
3. Vito & Dollenmaier Law, LLC – 3701 Algonquin Rd., #330
4. Great Lakes Controlled Energy Corporation – 5420 Newport Dr., #45
5. Mart Consulting Company – 3501 Algonquin Rd., #290



### **3) May 16, 2023 Committee of the Whole Draft Agenda**

City Manager Rob Sabo reviewed the items that are currently on the May 16, 2023 Committee of the Whole draft agenda. The final agenda will be posted in accordance with the Open Meetings Act prior to the meeting date.

### **4) May 23, 2023 City Council Draft Agenda**

City Manager Rob Sabo reviewed the items that are currently on the May 23, 2023 City Council draft agenda. The final agenda will be posted in accordance with the Open Meetings Act prior to the meeting date.

### **MATTERS NOT ON THE AGENDA:**

Aldersperson O'Brien thanked residents who reached out regarding what appears to be a salt storage shed behind Jewel parking lot near Kimball Hill. This was not an item approved by Council or City Staff. Staff will be contacting the commercial property owner and will provide updates when they are available. Lastly, Aldersperson O'Brien thanked residents and Staff for the new "Cross Traffic Does Not Stop" sign added to the 2 way stop sign at the intersection of Oriole and George and hopes the sign will help with driver awareness.

### **CLOSED SESSION:**

**Union Negotiations – 5ILCS 120/2 (c) (2) of the Illinois Open Meetings Act** - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mayor Sanoica asked for a motion to go into closed session under section 2(c)(2) of the Open Meetings Act regarding Union Negotiations. Aldersperson McHale made the motion and was seconded by Aldersperson Reyez.

#### **ROLL CALL:**

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler, McHale  
NAYS: 0  
ABSENT: Budmats

With 6 in favor and 0 opposed. City Council entered into Closed Session.

The audience and press were advised that they do not anticipate taking any action upon returning to open session.

**ADJOURNMENT**

There being no further business, by unanimous consent the City Council meeting was adjourned 8:51 p.m.

Respectfully submitted: Judy Brose, Deputy City Clerk

May 9, 2023 City Council Minutes Approved by Council on May 23, 2023.

*Judy Brose*

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Judy Brose, Deputy City Clerk