



City of Rolling Meadows

Board of Fire and Police Commissioners

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City of Rolling Meadows Board of Fire & Police Commissioners

Minutes of Regular Meeting on July 11, 2022

Present: Tom Callard, John Loesch

Absent: Dave Walter

Also Present: Jeff Moxley, Fire Chief; Peter Sutter, Deputy Fire Chief; John Nowacki, Police Chief; John Sircher, Deputy Police Chief; Deb Austerlade, Administrative Assistant

Call to Order: Having established a quorum, Chairman Callard called the meeting to order at 9:00 a.m.

Approval of Minutes: Commissioner Loesch made a motion to approve the minutes of the Regular Meeting held on June 13, 2022, seconded by Chairman Callard. With no further discussion, a vote was taken. All in favor; motion carried.

Public Comment: None.

Communications: None.

Unfinished Business

Fire: Update on Fire Department Hiring – Candidate Justin Schorn has requested a one-time pass. Chief Moxley has been attempting to contact the next candidate on the list, Alec Rusher, to determine his interest in proceeding in the process.

Police: Update on Police Department Testing – Chief Nowacki reported that approximately 12 applications to take the test have been received and the cut-off date is July 20. In order to encourage more applicants to apply, he is considering waiving \$35 fee and returning money to those applicants who have already paid. Chairman Callard feels our current application process should not be changed. We can make changes the next time we test. If necessary, Chief Nowacki may institute the lateral hiring process if enough potential candidates do not apply.

Oral Interview Questions – A brief discussion was held about the selection of oral interview questions; the final questions will be approved at the next meeting when all commissioners are in attendance. Proposed interview dates during the weeks of September 26 or October 3 were discussed. Final date selection will take place at the next meeting when all commissioners are present.

Continue Discussion of Revising Education Requirement for Fire and Police Hiring – Chairman Callard requested that both the Fire and Police Departments provide documentation regarding the changes they would like the Board to consider.

Continue Discussion of Increasing the Number of Commissioners on the Board of Fire & Police Commissioners – Chairman Callard reported that he has not yet been able to connect with the Mayor to discuss this matter further and said that City Manager Sabo will be meeting with the mayor today and will try to get the two parties into contact.

New Business

Fire: None

Police: Discussion of Lateral Hiring/Accelerated Entry Program for Police Hiring – Chief Nowacki distributed a draft of the procedure for the lateral hiring process for the commissioners to review. Candidates in the lateral hiring process are selected based on the needs of the department and they are ranked based on a scale of "weak" to "strong."

Deputy Chief Sircher reported that probationary Officer O'Sullivan was unable to successfully complete his probationary period and has subsequently been terminated. A search for his replacement has begun, and candidate Estela Cabrera has been contacted and will proceed with the background process

Items Not on the Agenda:

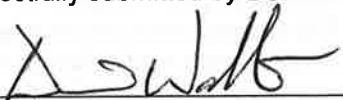
Congratulations to Commissioner John Loesch who was appointed by Mayor Gallo on June 14. He replaces Ted Loesch who recently retired.

Deputy Fire Chief Sutter has been working with Harper College to offer a fire academy at the college.

New uniform shirts will be purchased for the commissioners. Deputy Chief Sircher will provide an order form from the Police Department's supplier.

Adjournment: Having no further business to discuss, Commissioner Loesch made a motion to adjourn, seconded by Chairman Callard. All in favor; motion carried. The meeting was adjourned at 9:29 a.m. The next regularly scheduled meeting will be conducted on Monday, August 8, 2022, at 9 a.m.

Respectfully submitted by Deb Austerlade.



David Walter, Secretary
Board of Fire & Police Commissioners