

**CITY COUNCIL
MEETING MINUTES
July 11, 2023**

Mayor Sanoica called the Council meeting to order at 8:00 p.m.

The Pledge of Allegiance

ROLL CALL

Present: O'Brien, Vinezeano, Boucher, Reyez, Koehler

Absent: McHale, Budmats

With 5 present and 2 absent. Mayor Sanoica declared that a quorum was present.

Members of the audience were reminded that the proceedings were being recorded for current and future broadcast.

Staff Members Present: City Manager Rob Sabo, Assistant City Manager/Community Development Director Glen Cole, Finance Director Molly Talkington, Deputy City Clerk Judy Brose, Deputy Director Community Development Elizabeth Kwandras, Police Chief John Nowacki, Fire Chief Pete Sutter, Deputy Fire Chief Scott Mohr, Director Public Works Aaron Grosskopf, Chief Information Officer Waseem Khan, Business Development Manager Martha Corner and Attorney Melissa Wolf

APPROVAL OF MINUTES

Mayor Sanoica asked for a motion to approve the Minutes of the June 13, 2023 City Council Meeting. Alderperson O'Brien made the motion and was seconded by Alderperson Boucher. A voice vote approved the Minutes as presented.

Mayor Sanoica asked for a motion to approve the Minutes of the June 20, 2023 Committee of the Whole Meeting. Alderperson O'Brien made the motion and was seconded by Alderperson Vinezeano. A voice vote approved the Minutes as presented.

PRESENTATION

❖ **Police Life Saving Awards**

Police Chief John Nowacki presented Life Saving Awards to Officers Joshua Orgorek, Alex Miller and Stephen Mack.

❖ **Actuarial Presentation and Discussion on Police and Fire Pensions**

Kevin Cavanagh of Lauterbach & Amen, LLP presented the Police & Fire Pension Funds' Actuarial Reports for Year-End 2022.

MAYOR'S REPORT: None

WARD REPORTS:

Aldersperson Boucher reminded residents that the citywide Back-to-School Supply drive started this week. Residents can drop off school supplies or gently used backpacks at City Hall. Check the City's website or Facebook page for a wish list of the supplies needed. Students will be able to pick up supplies on July 25th. Rolling Meadows High School will be having everyone use the back exit so please beware of the increased traffic on Oak. Finally, on August 13th there will be popsicles at Waverly Park for residents of Ward 5.

MEETING OPEN TO THE PUBLIC FOR 20 MINUTES

Mayor Sanoica read the rules of procedures for addressing the City Council.

Roxanne Summer, Secretary for the Friends of the Rolling Meadows Library, invited everyone to the Library's summer book sale this weekend July 14-16, 2023. Come out and support the Library.

PENDING

A) Ordinance No. 23-32 – Amend the City of Rolling Meadows Compensation Plan for Fiscal Year 2023 to reflect the Finance Department Reorganization (2nd Reading)

Mayor Sanoica read the title into the record and asked for a motion to adopt this Ordinance. Aldersperson O'Brien made the motion and was seconded by Aldersperson Vinezeano.

ROLL CALL:

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler
NAYS: 0
ABSENT: Budmats, McHale

With 5 in favor and 0 opposed. This Ordinance was adopted.

B) Ordinance No. 23-33 – Modify the City's Zoning Ordinance Concerning Application Requirements for Amendments (2nd Reading)

Mayor Sanoica read the title into the record and asked for a motion to adopt this Ordinance. Aldersperson Boucher made the motion and was seconded by Aldersperson Reyez.

ROLL CALL:

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. This Ordinance was adopted.

**C) Ordinance No. 23-34 – Adopt Licensing Regulations for Collection Containers
(2nd Reading)**

Mayor Sanoica read the title into the record and asked for a motion to adopt this Ordinance. Alderperson O’Brien made the motion and was seconded by Alderperson Boucher.

ROLL CALL:

AYES: Vinezeano, Boucher, Reyez, Koehler, O’Brien
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. This Ordinance was adopted.

**D) Ordinance No. 23-35 – Modify the City’s Zoning Ordinance Repealing the
Regulation of Collection Boxes (2nd Reading)**

Mayor Sanoica read the title into the record and asked for a motion to adopt this Ordinance. Alderperson Vinezeano made the motion and was seconded by Alderperson Boucher.

ROLL CALL:

AYES: Boucher, Reyez, Koehler, O’Brien, Vinezeano
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. This Ordinance was adopted.

**E) Ordinance No. 23-36 – Establish Vacant, Condemned, and Foreclosed Property
Registration Regulations and Clarifying Building-Related Public Nuisances
(2nd Reading)**

Mayor Sanoica read the title into the record and asked for a motion to adopt this Ordinance. Alderperson O’Brien made the motion and was seconded by Alderperson Reyez.

ROLL CALL:

AYES: Reyez, Koehler, O’Brien, Vinezeano, Boucher
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. This Ordinance was adopted.

CONSENT ORDINANCES

The Consent Ordinances consisted of six (6) items, items F thru K. Mayor Sanoica asked if any Alderperson wished to remove any other item from the Consent Agenda for Ordinances.

Aldersperson Vinezeano pulled item K.

Mayor Sanoica declared it in order for one motion to consider the remaining five (5) Ordinances in one motion without debate and asked for a motion to consider the Ordinances for 1st Reading. Aldersperson O'Brien made the motion and was seconded by Aldersperson Boucher. Mayor Sanoica read the titles into record.

- F) Ordinance No. 23-00 – Adopt the Purchasing Manual for the City of Rolling Meadows and Implementing Said Purchasing Manual in the Rolling Meadows Municipal Code (1st Reading)**
- G) Ordinance No. 23-00 – Amend the City Code in Order to Allow for the City Manager's Execution of Hold Harmless Agreements on behalf of the City of Rolling Meadows (1st Reading)**
- H) Ordinance No. 23-00 – Clarify City Code Prohibitions Pertaining to Electronic Sweepstakes Machines and Establishing Specific Fines for Related Violations (1st Reading)**
- I) Ordinance No. 23-00 – Approve a Special Use for a Drive-Thru at 1458 Golf Road (Chipotle Mexican Grill) (1st Reading)**
- J) Ordinance No. 23-00 – Amend the City Code to Declare Obstructive Drive Thru Restaurant Queuing to be a Public Nuisance (1st Reading)**

AYES: Koehler, O'Brien, Vinezeano, Boucher, Reyez
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. The Ordinances moved forward for 2nd reading.

Item K was pulled by Aldersperson Vinezeano.

- K) Ordinance No. 23-00 – Amend the Zoning Map of the City of Rolling Meadows (5180 and 5101–5199 Euclid Avenue) (1st Reading)**

Mayor Sanoica read the title into record and asked for a motion to consider this Ordinance for 1st reading. Aldersperson Vinezeano made the motion and was seconded by Aldersperson O'Brien.

Aldersperson Vinezeano asked for a motion to amend to clearly state in the Ordinance that 5190 Euclid Avenue is excluded so that there is no confusion that this property is not included in this rezoning. This property is considered commercial and is not applicable to this Ordinance. The motion to amend was seconded by Aldersperson O'Brien.

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. The Ordinance moved forward as amended.

Ordinance No. 23-00 – Mayor Sanoica asked if this Ordinance should be moved forward for 2nd reading as amended.

ROLL CALL:

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler
NAYS: 0
ABSENT: Budmats, McHale

With 5 in favor and 0 opposed. The Ordinance moved forward for 2nd reading.

NEW BUSINESS

L) MOTION TO APPROVE PAYMENT OF BILLS ON WARRANT FOR June 27, 2023 and July 11, 2023

Mayor Sanoica asked for a motion to approve the Warrants. Alderperson O'Brien made the motion and was seconded by Alderperson Boucher.

AYES: O'Brien, Vinezeano, Boucher, Reyez, Koehler
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. The Warrants were approved.

CONSENT RESOLUTIONS

The Consent Resolutions consisted of six (6) items, items M thru R. Mayor Sanoica asked if any Alderperson wished to remove any item from the Consent Agenda for Resolutions.

Alderperson Boucher pulled item N.

Mayor Sanoica declared it in order for one motion to consider the remaining five (5) Resolutions in one motion without debate. Alderperson Vinezeano made the motion and was seconded by Alderperson O'Brien. Mayor Sanoica read the titles into the record.

M) Resolution No. 23-R-90 – Approve and Ratify a Hold Harmless and Indemnification Declaration with respect to Arthur J. Gallagher & Co., 2850 Golf Road

Item N was pulled by Alderperson Boucher (see below).

- O) Resolution No. 23-R-92 – Authorize the Purchase of Ammunition of Assorted Calibers for the Police Department for the Remainder of the Year from Kiesler Police Supply**
- P) Resolution No. 23-R-93 – Award a Construction Contract to Lenny Hoffman Excavating for Water Main Replacement at 3000 Kirchoff Road, behind the Jewel Shopping Center in an Amount of \$254,947.00**
- Q) Resolution No. 23-R-94 – Authorize Award of Contract for FY2023 Street Maintenance – Annual Pavement Restorative Seal Application (PRA) with Corrective Asphalt Materials (CAM) in a Not to Exceed Amount of \$67,522.35**
- R) Resolution No. 23-R-95 – Approve a Professional Services Agreement with Hampton, Lenzini, and Renwick, Inc. (2023 Building Official and Permit Review Services)**

ROLL CALL:

AYES: Vinezeano, Boucher, Reyez, Koehler, O'Brien
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. The Resolutions were adopted.

Alderperson Boucher pulled item N.

- N) Resolution No. 23-R-91 – Approve a Two-Year Contract for Five (5) Fixed License Plate Recognition (LPR) Cameras with Flock Group, Inc.**

Mayor Sanoica read the title in the record and asked for a motion to adopt this Resolution. Alderperson Boucher made the motion and was seconded by Alderperson Vinezeano.

Alderperson Boucher stated that she will abstain from voting due to a professional conflict of interest.

ROLL CALL:

AYES: Reyez, Koehler, O'Brien, Vinezeano
NAYS: 0
ABSENT: McHale, Budmats
ABSTAIN: Boucher

With 4 in favor and 0 opposed. The Resolution was adopted.

OTHER BUSINESS & REPORTS

Mayor's Appointments:

Mayor Sanoica stated that the Mayor's Appointments consists of two (2) appointments and asked if any Alderperson wished to remove an appointee from the appointment list for discussion. No appointees were removed.

Mayor Sanoica declared it in order for one motion to consider the appointments in one motion without debate. Alderperson Vinezeano made the motion and was seconded by Alderperson Boucher. Mayor Sanoica read the following appointments into the record:

Capital Projects Committee

- Aaron Grosskopf
- Molly Talkington

ROLL CALL:

AYES: Reyez, Koehler, O'Brien, Vinezeano, Boucher
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. The appointments were approved.

Mayor's Proclamations: None

City Clerk's Report: None

City Staff Reports:

1) Community Items of Interest

City Manager Rob Sabo announced the following:

- 1) The fun continues this Friday at the FRIDAYS ROCK! concerts in Kimball Hill Park! Bring your lawn chair and blanket to enjoy the classic rock tunes from the opening band, MIKE & TRACY, at 6:00 pm and ROSIE & THE RIVETS at 8:00 pm. Come hungry and try delicious fares from popular food vendors and adult beverages will now be served by Rep's Place. Thank you to the Rolling Meadows Park District for sponsoring opening bands and for the use of their property. For questions, visit www.cityrm.org.
- 2) The City is requesting public input on business attraction as part of a Business Development Strategic Plan currently underway. The City's Economic Development Committee will be hosting a public input booth at the July 14th Fridays Rock event in Kimball Hill Park, with an online survey also available at www.cityrm.org. For more information, contact Business Development Manager Martha Corner at cornerm@cityrm.org or 847-870-9004.

- 3) A free outdoor movie, snacks, fun and games – all happening on Saturday July 29th with the Rolling Meadows Police Department! This year’s Movie Night with the Cops will feature MINIONS: THE RISE OF GRU at 7:00 pm, behind the Community Center at 3705 Pheasant Drive. Visit the City’s website for more information at www.cityrm.org.
- 4) City Council Chamber improvements are on track. We anticipate the meetings to being back in the Council Chamber’s by the second or third meeting in August.

2) **May 2023 Financial Report**

Mayor Sanoica announced that the financial report is in the agenda packet and if Council has any questions they should contact the Finance Director, Molly Talkington.

3) **June 2023 New Business Report**

Business Development Manager Martha Corner reviewed the following:

1. Essential Home Healthcare Inc. – 3501 Algonquin Rd.
2. Fagor Automation Corp. – 4020 Winnetka Ave.
3. Nesa’s Hemp, LLC – 5100 Newport Dr.
4. Casa Di Luigi – 5500 New Wilke Rd.
5. BSoft Solutions, Inc. – 3701 Algonquin Rd.
6. Bonita Hub LLC – 2775 Algonquin Rd.
7. Morgan Appliance – 1600 Golf Rd.
8. Alan Trade LLC – 1600 Golf Rd.

4) **July 18, 2023 Committee of the Whole Draft Agenda**

City Manager Rob Sabo reviewed the items that are currently on the July 18, 2023 Committee of the Whole draft agenda. The final agenda will be posted in accordance with the Open Meetings Act prior to the meeting date. *Please note, due to construction renovations in the Council Chambers, City Council meetings will be held in the EOC, Room 250 on the second floor of City Hall.*

5) **July 25, 2023 City Council Draft Agenda**

City Manager Rob Sabo reviewed the items that are currently on the July 25, 2023 City Council draft agenda. The final agenda will be posted in accordance with the Open Meetings Act prior to the meeting date. *Please note, due to construction renovations in the Council Chambers, City Council meetings will be held in the EOC, Room 250 on the second floor of City Hall.*

MATTERS NOT ON THE AGENDA:

Alderperson Boucher gave a Library Board update. The Library Board voted to extend and change their hours starting in the fall (shorter hours on Friday’s and longer hours on Sunday’s). More details to come. The summer reading program was a huge success. This book sale is this weekend.

CLOSED SESSION:

Mayor Sanoica asked for a motion to go into closed session under 5 ILCS 120/2 (c) (12) of the Illinois Open Meetings Act which is the establishment of reserves or settlement of claims as provided in the Local Governmental and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self-insurance pool of which the public body is a member. Alderperson Vinezeano made the motion and was seconded by Alderperson O'Brien.

ROLL CALL:

AYES: Koehler, O'Brien, Vinezeano, Boucher, Reyez
NAYS: 0
ABSENT: McHale, Budmats

With 5 in favor and 0 opposed. City Council entered into Closed Session.

The audience and press were advised that they do not anticipate taking any action upon returning to open session.

ADJOURNMENT

There being no further business, by unanimous consent the City Council meeting was adjourned 8:58 p.m.

Respectfully submitted: Judy Brose, Deputy City Clerk

July 11, 2023 City Council Minutes Approved by Council on July 25, 2023.

Judy Brose

Judy Brose, Deputy City Clerk