



City of Rolling Meadows

Board of Fire and Police Commissioners

3600 Kirchoff Road • Rolling Meadows • Illinois 60008
(847) 394-8500 firepolicecommission@cityrm.org

City of Rolling Meadows Board of Fire & Police Commissioners

Minutes of Regular Meeting on July 13, 2020

Present: Commissioners Tom Callard, Dave Walter and Ted Loesch

Absent: None.

Also Present: John Nowacki, Police Chief; Jeff Moxley, Fire Chief; Barry Krumstok, City Manager; Deb Austerlade, Administration Secretary

Call to Order: Having established a quorum, Chairman Callard called the meeting to order at 9:00 a.m.

Approval of Minutes: Commissioner Loesch made a motion to approve the minutes of the Regular Meeting held on June 8, 2020, seconded by Commissioner Walter. With no further discussion, a vote was taken. All in favor; motion carried.

Public Comment: None.

Communications: None.

Unfinished Business

Fire: Chief Moxley advised that he has received the psychological exam results on firefighter candidate Austin Isham and if after reviewing the report the Commissioners approve, Chief Moxley would like to make a Conditional Offer of Employment and schedule Mr. Isham's medical exam.

Police: Chief Nowacki advised that the Department's two newest officers have returned to the Chicago Police Academy to complete their education. They were more than half way done with the academy before the COVID-19 pandemic began and subsequent lockdowns occurred. During their time away from the academy, they assisted at the COVID-19 testing site at Rolling Meadows High School, learned about and worked the Police Department front desk and reviewed Police Department policies.

The next testing date for entry level Police Officers is September 12, 2020, and the application was put online approximately one week ago. The test is being advertised on theblueline.com and the City's webpage, and special efforts have been made to ensure that minority populations are reached. Chief Nowacki will receive weekly updates from IO Solutions regarding the number of applications received; however, he expects the number to be low—less than 100 applications—in light of COVID-19. Past tests have drawn between 130 and 140 applicants.

Chief Nowacki inquired about conducting the orientation remotely or with a prerecorded message in light of COVID-19 social distancing requirements, but the Commissioners agreed that since the applicants will be taking the test onsite in an auditorium large enough to permit social distancing, it would be more efficient to provide the orientation at the same time the test is administered.

Chairman Callard opened a discussion about potential interview questions and dates. Chief Nowacki suggested revisiting past years' questions and making adaptations as necessary. With regard to interview dates, the second or third week of October was mentioned, and Commissioner Walter suggested finalizing the dates at the September 14, 2020, Board of Fire & Police Commissioners meeting. Information would be provided to the candidates when the results of the written test are sent out.

New Business

Fire: The next entry level firefighter test will take place during the beginning of 2021. Chairman Callard suggested that Chief Moxley begin looking into the process now and begin considering dates to administer the written test.

Police: None

Items Not on the Agenda

None.

Adjournment: Having no further business to discuss, Commissioner Walter made a motion to adjourn, seconded by Commissioner Loesch. All in favor; motion carried. The meeting was adjourned at 9:22 a.m. The next regularly scheduled meeting will be conducted on Monday, August 10, 2020, at 9 a.m.

Respectfully submitted by Deb Austerlade.



David Walter, Secretary
Board of Fire & Police Commissioners