



# City of Rolling Meadows

## Board of Fire and Police Commissioners

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## City of Rolling Meadows Board of Fire & Police Commissioners

### Minutes of Regular Meeting on August 8, 2022

**Present:** Tom Callard, John Loesch, Dave Walter

**Absent:** None

**Also Present:** Jeff Moxley, Fire Chief; Peter Sutter, Deputy Fire Chief; John Nowacki, Police Chief; John Sircher, Deputy Police Chief; Deb Austerlade, Administrative Assistant

**Call to Order:** Having established a quorum, Chairman Callard called the meeting to order at 9:04 a.m.

**Approval of Minutes:** Commissioner Walter made a motion to approve the minutes of the Regular Meeting held on July 11, 2022, seconded by Commissioner Loesch. With no further discussion, a vote was taken. All in favor; motion carried.

**Public Comment:** None.

**Communications:** None.

### **Unfinished Business**

**Fire:** Update on Fire Department Hiring –Brixton Rill has requested a one-time pass. Justin Kim is currently in the background process.

**Police:** Update on Police Department Testing – Chief Nowacki stated that 31 applicants have registered to take the Police test. The dates of September 26 and 27, 2022, were selected for oral interviews.

Chief Nowacki stated that a process for lateral hiring would take place only if necessary.

Oral Interview Questions – Interview questions were selected and confirmed at the meeting.

**Continue Discussion of Increasing the Number of Commissioners on the Board of Fire & Police Commissioners** – Commissioner Callard stated that the first reading of the revised ordinance increasing the number of commissioners from 3 to 5 is on the August 9, 2022, City Council Agenda.

**Continue Discussion of Revising Education Requirement for Fire and Police Hiring** – Deputy Chief Sutter reported that he has received feedback from communities that have dropped the education requirement for entry level firefighters. They are not getting the caliber of applicants as hope; DC Sutter will provide additional information regarding the knowledge base of those applicants once the test has been administered and graded.

Deputy Chief Sutter also reported that some communities have banded together to administer the written test to the same pool of applicants at the same time. While each community creates its own hiring list based on their requirements, they all draw from the same pool of applicants. The benefit to the applicants is that they pay only one application fee and have potential be placed on more than one list. DC Sutter will reach out to neighboring communities to determine which will be besting in the same time frame as Rolling Meadows (early 2023).

### **New Business**

**Fire:** None.

**Police:** Chief Nowacki reported that Police candidate Estella Cabrera has completed the background process. He would like to extend a conditional offer of employment upon approval to do so by the Fire and Police Commissioners. The Police academy begins in September.

### **Meeting Dates 2023**

All Commissioners agreed to continue to hold meetings on the second Monday of each month at 9:00 a.m. or at the call of the Chairman.

### **Items Not on the Agenda:**

Chairman Callard has reviewed the Fire and Police Commission budget and has suggested that no changes be made for 2023.

**Adjournment:** Having no further business to discuss, Commissioner Loesch made a motion to adjourn, seconded by Commissioner Walter. All in favor; motion carried. The meeting was adjourned at 9:45 a.m. The next regularly scheduled meeting will be conducted on Monday, September 12, 2022, at 9 a.m.

Respectfully submitted by Deb Austerlade.



David Walter, Secretary  
Board of Fire & Police Commissioners