

**Ordinance No. 11-13**

**AN ORDINANCE AMENDING CHAPTER 2 "ADMINISTRATION"**

**WHEREAS**, there is to be a vacancy in the Office of City Clerk; and

**WHEREAS**, the Deputy City Clerk currently has the power to act in the place of the City Clerk when the City Clerk is absent from the City or unavailable to act; and

**WHEREAS**, due to the upcoming vacancy in the Office of City Clerk, the City Council deems it necessary to expand the powers of the Deputy City Clerk to have all of the powers of the City Clerk in the event of a vacancy in that office.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Rolling Meadows, Illinois, as follows:

SECTION ONE: Chapter 2, "Administration" of the Rolling Meadows Code of Ordinance is hereby amended by repealing Section 2-300 and replacing it with the following:

**"Sec. 2-300. Deputy Clerk's Exercise of Powers and Duties.**

The powers and duties described in this division shall be exercised by the deputy clerk only in the event of a vacancy in the Office of City Clerk, or the absence or unavailability of the city clerk. Absence shall be defined, for the purpose of this section, to mean being physically away from the city during regular business hours. Unavailability shall be defined, for the purpose of this section, to mean being physically incapable of attending to the duties for the city clerk during regular business hours because of other commitments or incapacity."

SECTION TWO: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION THREE: This Ordinance shall be printed and published in pamphlet

form.

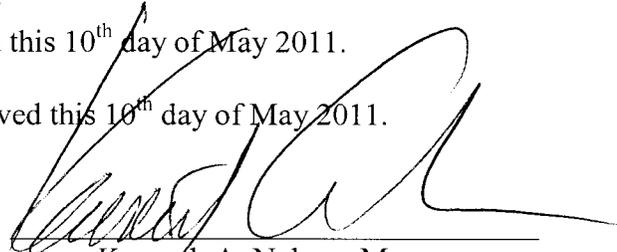
YEAS: Buske, Judd, Adams, Larsen

NAYS: 0

ABSENT: Pitzafarro, D'Astice

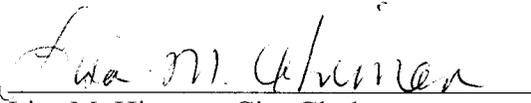
Passed this 10<sup>th</sup> day of May 2011.

Approved this 10<sup>th</sup> day of May 2011.



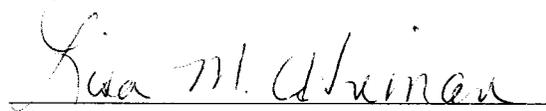
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Kenneth A. Nelson, Mayor

ATTEST:



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Lisa M. Hinman, City Clerk

Published in pamphlet form this 11<sup>th</sup> day of May 2011



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Lisa M. Hinman, City Clerk