

**A RESOLUTION DESIGNATING
AMERICANS WITH DISABILITIES ACT COORDINATOR**

WHEREAS, Title II of the Americans with Disabilities Act (“ADA”) of 1990 and its implementing regulations, 28 C.F.R. § 35.106, § 35.107 require each municipality to designate at least one employee as the ADA Coordinator responsible for coordinating compliance with the ADA and investigating ADA complaints, to publish notice of the relevant provisions of the ADA to all persons who may be interested the municipality’s programs, activities and services, and to adopt a grievance procedure to resolve complaints alleging a violation of Title II of the ADA; and

WHEREAS, pursuant to 65 ILCS 5/1-1-11 each municipality that maintains a website must post on the municipality’s website the name, office address, and telephone number of the ADA Coordinator employed by the municipality and the grievance procedures adopted by the municipality to resolve complaints alleging a violation of Title II of the ADA; and

WHEREAS, in the opinion of the City Council, it is advisable, necessary and in the public interest of the City of Rolling Meadows to designate one or more employees, officers or members to act as the ADA Coordinator, publish notice of rights under the ADA and to adopt a grievance procedure to resolve complaints alleging a violation of Title II of the ADA.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Rolling Meadows, Illinois, as follows:

Section One: It is hereby determined that it is advisable, necessary and in the public interest that the City of Rolling Meadows designate Barry Krumstok as the ADA Coordinator,

and to publish his name, office address and telephone number on the City's website. The coordinator shall designate a successor to act in his absence.

Section Two: The ADA Coordinator shall publish notice of the requirements of Title II of the ADA on the City's website and at all City facilities.

Section Three: The City hereby adopts and publishes the procedures attached hereto marked as Exhibit "A" and made a part hereof for resolving grievances of complaints alleging a violation of Title II of the ADA.

Section Four: The ADA Coordinator shall make all information posted available in alternative formats.

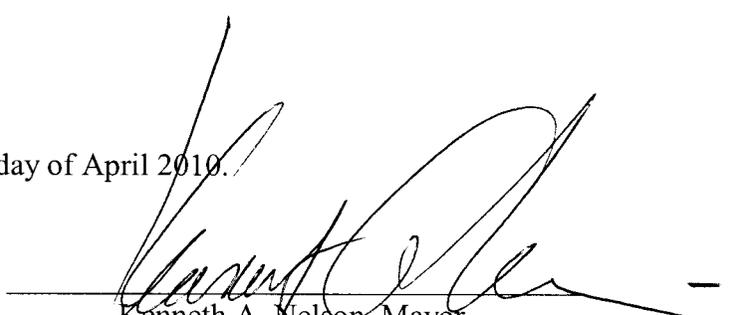
Section Five: This Resolution shall take effect upon its passage and approval in the manner provided by law.

AYES: Pitzaferrero, Lusk, Buske, Judd, Adams, D'Astice, Larsen

NAYS: 0

ABSENT: 0

Passed and approved this 6th day of April 2010.


Kenneth A. Nelson, Mayor

ATTEST:


Lisa M. Hinman, City Clerk

CITY OF ROLLING MEADOWS
GRIEVANCE PROCEDURE UNDER THE AMERICANS WITH DISABILITIES ACT

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Rolling Meadows. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Mr. Barry Krumstok
ADA Coordinator
3600 Kirchoff Road
Rolling Meadows, Illinois 60008

Within 15 calendar days after receipt of the complaint, Mr. Krumstok or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Mr. Krumstok or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City and offer options for substantive resolution of the complaint.

If the response by Mr. Krumstok or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the City Manager or her designee.

Within 15 calendar days after receipt of the appeal, the City Manager or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the City Manager or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Mr. Barry Krumstok or his designee, appeals to the City Manager or her designee, and responses from these two offices will be retained by the City for at least three years.