

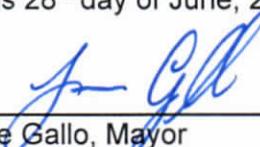
**A RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
PROFESSIONAL ENGINEERING SERVICES – 2022 ANNUAL SANITARY SEWER
REHABILITATION PROGRAM AND MWRD CONDITION ASSESSMENTS**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Rolling Meadows, Illinois, that a contract for Professional Engineering Services, required for the FY2022 Sanitary Sewer Rehabilitation Program (pipe lining), manhole inspections including MWRD required condition assessments in the designated "high priority" area (conditions coding, storm sewer dye flooding, and MWRD annual report assistance), be awarded to RJN Group, Inc., located at 200 West Front Street, Wheaton, Illinois, 60187, in an amount not to exceed \$21,000.00 per the attached Service Agreement.

Funding for these projects is to be provided from Utilities Fund in Fiscal Year 2022 (Account #20.70.5035.60020, and Account #20.70.5040.60020).

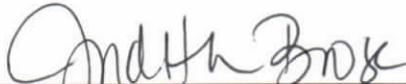
AYES: O'Brien, Vinezeano, Bisesi, Reyez, Sanoica, McHale, Budmats
NAYS: 0
ABSENT: 0

Passed and approved this 28th day of June, 2022.



Joe Gallo, Mayor

ATTEST:



Judith Brose, Deputy City Clerk

AGREEMENT
BETWEEN
CITY OF ROLLING MEADOWS
AND
R/N GROUP, INC.

THIS AGREEMENT dated June 28, 2022 by and between the City of Rolling Meadows, hereinafter called OWNER and R/N GROUP, INC., with an office in Wheaton, Illinois, hereinafter called ENGINEER.

WHEREAS, the OWNER desires to retain the professional services of the ENGINEER for a project generally described as 2022 Sanitary Sewer Assessment Program.

WHEREAS, the ENGINEER desires to perform such services to the OWNER in accordance with the terms and conditions of the AGREEMENT.

NOW, THEREFORE, in consideration of the above recitals, the mutual promises and covenants hereinafter set forth, the parties hereto agree as follows:

Section I - Basic Services of ENGINEER

The specific services which the ENGINEER agrees to furnish are as indicated in the Attachment A "Scope of Services" which is hereby incorporated by reference and made part of this AGREEMENT. Changes in the indicated Scope of Services shall be subject to renegotiation and implemented through an Amendment of this AGREEMENT.

Section II - Future Services of ENGINEER

The ENGINEER is available to furnish and perform, under an Amendment or a separately negotiated agreement, future services to supplement this work.

Section III - Schedule of Services

A. Completion Time

For those services described in Section I, the ENGINEER shall make every reasonable effort to schedule manpower and service elements in a diligent manner. It is recognized by both parties that actions of regulatory agencies and/or others may affect the final project schedule. The services described shall be performed as weather and other physical conditions permit. The ENGINEER shall not be liable to the OWNER, if delayed in, or prevented from performing the work as specified herein through any cause or causes beyond the control of the ENGINEER and not caused by his own fault or negligence. Attachment A is hereby incorporated by reference and made part of this AGREEMENT.

Section IV - Payment for Services

Payment to ENGINEER shall be made as follows:

A. Payment for Services

The OWNER recognizes that time is of the essence with respect to payment of the ENGINEER's invoices, and that timely payment is a material part of the consideration of this AGREEMENT.

Payment for services rendered shall be made to the ENGINEER at the end of each month's billing cycle upon presentation of the ENGINEER's monthly statement. ENGINEER will provide to the OWNER a detailed statement of tasks by classification and reimbursement expenses. Total payment shall not exceed the forestated amounts without prior authorization by the OWNER.

OWNER shall pay invoices upon receipt. Invoices not paid within thirty (30) days of the invoice date shall be subject to a late payment fee of 1½ % per month from the date of invoice. Additionally, ENGINEER may, upon five (5) calendar days' notice to OWNER, suspend all Services until paid in full and may terminate the AGREEMENT.

If the OWNER objects to all or any portion of an invoice or asserts a claim against the services performed or claims the services have not been performed as per this Agreement, the OWNER shall so notify the ENGINEER within ten (10) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute.

OWNER has the right to appeal or ask for clarification of any ENGINEER's billing within ten (10) days of date of billing and has the right to make a claim for work performed which is not in accordance with this Agreement. Until said appeal is resolved, or clarification is issued, no interest will accrue on monies due. The OWNER shall exercise reasonableness in contesting any invoice or portion thereof. Any payment in dispute by the OWNER shall not be deemed

waived nor forgiven, unless such objection is agreed upon in writing by the ENGINEER, or if agreement cannot be reached, such shall be finally resolved by mediation or arbitration in accordance with Section VII (k). If it is determined in an action under (VII)(k) that the objection of the OWNER was not in good faith or was not reasonable, the accrued interest shall be deemed earned from the date the disputed amount was originally due.

Section V - Services to be Provided by the Owner

A. Authorization to Proceed

The OWNER shall authorize the ENGINEER to proceed prior to the ENGINEER starting work.

B. Access to Facilities and Property

The OWNER shall make its system facilities and properties available and accessible for inspection by ENGINEER and arrange for access to make all provisions for the ENGINEER to enter upon public property as required for the ENGINEER to perform his services.

C. Prompt Notice

The OWNER shall give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services, or any defect in the service or work of the ENGINEER or Contractors in order that the ENGINEER may take prompt, effective measures, which in the ENGINEER's opinion, will minimized the consequences of a defect.

D. Compensation of a Cost Not to Exceed

For basic services, as enumerated in Section I, the OWNER shall pay the ENGINEER a maximum not to exceed cost of \$21,000. Payments as described hereinafter shall represent full compensation to the ENGINEER for all payroll costs, expenses, current overhead, profit, and all other costs in connection with the performance of these services. The ENGINEER, if requested, shall provide documentation to the OWNER of all costs in connection with the performance of these services, and as further described in Attachment A.

All prices will remain firm for the initial term of the Agreement period. Any de-escalation/escalation in prices will be made on an annual basis thereafter at the sole discretion of the OWNER. Requests for price adjustments must be made by the ENGINEER in writing at least 60 days in advance. The baseline for determining price adjustments will be based upon the closing date of the solicitation. All requests for price increase or decrease are subject to review and approval by the ENGINEER. The maximum increase will have a ceiling of 10% annually and a net decrease of 10% annually. Changes in prices shall be based on the U.S. Bureau of Labor Statistics, Employment Cost Index, average increase or decrease for the most

recent calendar year (see <http://www.bls.gov/ECI>; update with the appropriate ECI Index, CIU1010000100000A and Management, Professional, and Related).

E. Changes of Scope

In the event additional services are required through changes in the scope of the Project, or other unusual or unforeseen circumstances are encountered, or for other consulting services, ENGINEER shall, upon written authorization by the OWNER, perform the additional services as mutually agreed by both parties by supplemental agreement. If renegotiated terms cannot be agreed to, the OWNER agrees that the ENGINEER has an absolute right to terminate the AGREEMENT.

Section VI - Construction Cost and Opinions of Cost

The ENGINEER shall submit to the OWNER an opinion of the probable cost required to construct work recommended, designed, or specified by the ENGINEER. The ENGINEER is not a construction cost estimator or construction contractor, nor should the ENGINEER's act of rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. The ENGINEER's opinion will be based solely upon its own experience with construction. This requires the ENGINEER to make a number of assumptions as to actual conditions that will be encountered on site recognizing that assumptions cannot account for unknown conditions encountered on site nor the pricing nor the ability of individual contractors retained by OWNER to perform the Project; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment and materials the contractor will employ, including cost increases which may occur per the terms of the construction contract; contractor's techniques in determining prices and market conditions at the time, and other factors over which the ENGINEER has no control. Given the assumptions which must be made, the ENGINEER cannot guarantee the accuracy of its opinions of cost nor does it have control over the contract charges of proposed contractors, and, in recognition of that fact, the OWNER specifically waives any claim of any nature against the ENGINEER relative to the accuracy of the ENGINEER's opinion of probable construction cost. If prior to the Bidding or Negotiation Phase, OWNER wishes greater assurance as to Total Project or Construction Costs, OWNER shall employ an independent cost estimator.

Section VII - General Considerations

A. Standard of Practice

Services performed by the ENGINEER under this AGREEMENT will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation,

expressed or implied, and no warranty or guarantee is included or intended in this AGREEMENT, or in any report, opinion, document or otherwise.

B. Survival

All obligations arising prior to the termination of this AGREEMENT and all provisions of this AGREEMENT allocating responsibility or liability between the OWNER and the ENGINEER shall survive the completion of the services hereunder and the termination of this AGREEMENT.

C. Ownership of Instruments of Service

All reports, plans, specifications, field data, field notes, laboratory test data, calculations, estimates and other documents prepared by the ENGINEER as instruments of service are deemed work product of the ENGINEER and is deemed confidential and proprietary information and the sole property of the Engineer ("Work Product") including all copyrights and statutory and common law rights to the Work Product. The Work Product is hereby provided and licensed to the OWNER in perpetuity as long as and only to the extent such is utilized for the Project and no other purpose. OWNER may not disclose the Work Product to any parties but for purposes of the Project and its future operation including maintenance or modification of the Purpose in the future. In the event of disclosure of any Work Product by OWNER which is not in compliance with the terms herein, it is agreed that monetary damages may not be sufficient alone, and that the ENGINEER would be entitled to proceed to request an injunction, without bond, in addition to further rights at law or equity.

OWNER may make and retain copies for information and reference in connection with the use and occupancy of the Project or on any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to ENGINEER's independent professional associates or consultants, and OWNER shall indemnify and hold harmless ENGINEER and ENGINEER's independent professional associates and consultants from all claims, damages, losses and expenses including attorneys' fees arising from or resulting therefrom. Any such verification or adaptation will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

The ENGINEER shall retain these records for a period of five (5) years following submission of its final report if required or upon completion of the Project. If the OWNER wishes the ENGINEER to retain documents for a longer period of time, the OWNER shall so specify in advance, in writing, and shall pay in a timely manner all charges agreed to for the ENGINEER's maintenance of such documents beyond the time period otherwise prevailing.

D. Insurance

The ENGINEER shall procure and maintain insurance for the entire project period and for a period of three years thereafter, with the following coverages:

1. Workmen's Compensation Insurance in the statutory amount, including Employer's Liability Insurance for its employees.
2. The following on an Occurrence basis: (i) Comprehensive General Liability Insurance, covering bodily injury and property damage with a combined single limit of \$1,000,000 per occurrence; Comprehensive Automobile Liability Insurance, including operation of owned, non-owned, and hired automobiles or vehicles, covering bodily injury with limits of \$1,000,000 per person and \$1,000,000 per occurrence; property damage with limits of \$100,000 per occurrence.
3. Professional Liability insurance of \$1,000,000 per claim.
4. The premium to be expended for all of the above-mentioned policies of insurance shall be paid by ENGINEER. The policies of insurance, certificates of insurance, and the insurance company or insurance companies issuing such policies or certificates of insurance must be acceptable to OWNER.
5. All certificates of insurance must be issued indicating that such policies of certificates are applicable to work being performed under a specific contract or to all work performed by ENGINEER for OWNER.
6. Certificates of Insurance shall be completed and submitted to OWNER before issuance of Notice-to-Proceed.
7. ENGINEER shall provide 30 days written notification of any change in the coverage amounts set forth in 1 thru 3 above. The insurance companies shall provide not less than thirty (30) days written notice of any cancellation of the above referenced policies. Such required notification by ENGINEER must be sent via Registered or Certified Mail or by overnight carrier to the address indicated below:

3900 Berdnick Street, Rolling Meadows, Illinois 60008
8. The OWNER shall be named as an additional insured on the General Liability and Business Auto Liability insurance.

E. Certification

During the course of construction, the ENGINEER may be called upon to determine the degree to which certain design conditions have been achieved by contractors. In performance of this work, the ENGINEER will use sampling procedures, that is, selected portions of the work will be subject to close review and/or testing and the results observed will be inferred to exist in other areas not sampled. Although such sampling procedures shall be conducted by the ENGINEER in accordance with commonly accepted procedures consistent with applicable standards of practice, the OWNER understands that such procedures indicate actual conditions only where sampling is performed, and that, despite proper implementation of sampling and/or testing procedures, and despite proper interpretation of their results, the ENGINEER cannot assure the existence of conditions which the ENGINEER infers to exist. Since a certification that certain conditions exist comprises an assurance of such conditions' existence, the OWNER agrees that it would be improper for the ENGINEER to certify that certain conditions exist when the ENGINEER cannot assure they exist. Accordingly, the OWNER shall not require the ENGINEER to sign any certification, no matter by whom requested, that would result in the ENGINEER certifying the existence of conditions whose existence the ENGINEER cannot assure. The OWNER also agrees that the OWNER shall not make resolution of any dispute with the ENGINEER or payment of any amount due to the ENGINEER in any way contingent upon the ENGINEER's certifying the existence of conditions whose existence the ENGINEER cannot assure.

F. Buried Utilities and Subsurface Risks including Environmental Risks

The ENGINEER will conduct the research that in its professional opinion is necessary to locate utility lines and other man-made objects that may exist beneath the site's surface. The OWNER recognizes that the ENGINEER's research may not identify all subsurface utility lines and man-made objects, and that the information upon which the ENGINEER relies may contain errors or may not be complete. The ENGINEER will prepare a plan indicating the locations intended for subsurface penetrations with respect to assumed locations of utilities and other man-made objects beneath the site's surface.

The OWNER will approve the location of these penetrations prior to their being made and the OWNER will authorize the ENGINEER to proceed. The OWNER agrees to waive any claim against the ENGINEER and to defend, indemnify and hold the ENGINEER harmless from any claim or liability for injury or loss allegedly arising from the ENGINEER's damaging underground utilities or other man-made objects that were not called to the ENGINEER's attention or which were not properly located on plans furnished to the ENGINEER for any time spent or expenses incurred by the ENGINEER in defense of any such claim, in accordance with the ENGINEER's prevailing fee schedule and expense reimbursement policy.

OWNER agrees and acknowledges that ENGINEER, its principals, employees, agents or consultants shall perform no services relating to the investigation, detection, abatement, replacement, discharge, or removal of any toxic or hazardous contaminants or materials commonly known as Hazardous Materials. Hazardous Material" means any hazardous, toxic or dangerous waste, substance or material, as defined for purposes of the CERCLA including asbestos, which would be in violation of any of the laws, rules or regulations pertaining to Hazardous Materials, which would require remediation. For the purposes of this Agreement, the term "Hazardous Material" shall include any substance defined as a "hazardous substance", "toxic substance", "industrial process waste", or "special waste" in CERCLA, except that for purposes of this Agreement the definition of Hazardous Material shall include petroleum, natural gas, natural gas liquids, liquefied natural gas, and synthetic gas. To the extent such are discovered during the Project, ENGINEER shall not be responsible or liable for failing to discover same or anticipating the presence of same or any costs or expenses relating to same.

The OWNER acknowledges that the CONSULTANT has no professional liability (errors and omissions) or other insurance for claims arising out of the performance or failure to perform professional services related to the investigation, detection, abatement, replacement, discharge or removal of products, materials or processes containing asbestos or any other toxic or hazardous contaminants or materials relating to Hazardous Materials and agrees to indemnify, defend and hold ENGINEER harmless from any claims relating to the discovery or presence of Hazardous Materials.

The OWNER recognizes that special risks occur whenever engineering or related disciplines are applied to identify subsurface conditions. Even a comprehensive sampling and testing program, implemented with the appropriate equipment and experienced personnel under the direction of a trained professional who functions in accordance with a professional standard of practice may fail to detect certain conditions, because they are hidden and therefore cannot be considered in development of a subsurface exploration program. For similar reasons, actual environmental, geologic and geotechnical conditions that the ENGINEER properly inferred to exist between sampling points may differ significantly from those that actually exist. The passage of time also must be considered, and the OWNER recognizes that, because of natural occurrences or direct or indirect human intervention at the site or a distance from it, actual conditions discovered may quickly change. The OWNER realizes that nothing can be done to eliminate these risks altogether, but certain techniques can be applied to help reduce them. The ENGINEER is available to explain these risks and risk reduction methods to the OWNER but, in any event, the scope of services included with this AGREEMENT is that which the OWNER agreed to or selected in light of his or her own risk preferences and other considerations.

G. Termination of Services

This AGREEMENT may be terminated in whole or part in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this AGREEMENT through no fault of the terminating party. Such termination may not be effected unless the other party is given not less than 10 days written notice (delivered by certified mail, return receipt requested) of intent to terminate and an opportunity for consultation with the terminating party and 10 days to cure such substantial failure.

Irrespective of which party shall effect termination or the cause therefore, the OWNER shall within forty-five (45) calendar days of termination remunerate the ENGINEER for services rendered and costs incurred, in accordance with the ENGINEER's prevailing fee schedule and expense reimbursement policy. Service shall include those rendered to the time of termination, as well as those associated with termination itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred to the time of termination, as well as those associated with termination and post-termination activities. Such costs shall not include payments to third parties engaged by the ENGINEER for services not yet performed.

The OWNER may terminate this AGREEMENT with or without cause or reason. Upon receipt of a notice of termination from OWNER, the ENGINEER shall promptly discontinue all services affected (unless the notice directs otherwise) and deliver or otherwise make available to the OWNER (subject to "Reuse of Documents" provisions) all data, drawings, specifications, reports, estimates, summaries, and other information and materials accumulated by the ENGINEER in performing this AGREEMENT, whether completed or in progress.

H. Controlling Law and Disputes

If any of the provisions of this AGREEMENT are invalid under any applicable statute or rule of law, they are, to that extent, deemed omitted. However, the OWNER and the ENGINEER will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing or achieving the intent of the original provision. This AGREEMENT shall be governed by the laws of the State of Illinois, Cook County.

The parties agree that they shall reasonably attempt to resolve any disputes regarding the interpretation of this AGREEMENT by informal negotiation, the final resolution of which disputes shall require the agreement of both parties or be resolved by mediation or arbitration per subsection (J) below.

I. Successors and Assigns

The OWNER and the ENGINEER each binds itself and its partners, successors, executors, administrators, assigns and legal representatives to the other party to this AGREEMENT and to the partners, successors, executors, administrators, assigns and legal representatives of such other party, in respect to all covenants, agreements, and obligations of this AGREEMENT.

Neither the OWNER nor the ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this AGREEMENT without the written consent of the other. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assigner from any duty or responsibility under this AGREEMENT. Nothing contained in this paragraph shall prevent the ENGINEER from employing such independent consultants, associates, and subcontractors as it may deem appropriate to assist it in the performance of services hereunder.

The ENGINEER's use of others for additional services shall not be unreasonably restricted by the OWNER provided the ENGINEER notifies the OWNER in advance. Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than the OWNER and the ENGINEER, and all duties and responsibilities undertaken herein will be for the sole and exclusive benefit of the OWNER and the ENGINEER and not for the benefit of any other party.

J. Dispute Resolution

All claims, disputes or controversies arising from, or in relation to, the interpretation, application or enforcement of this AGREEMENT shall be decided through mediation or arbitration whichever is mutually agreed upon by OWNER and ENGINEER.

K. Construction Supervision

ENGINEER responsibilities under this Agreement do not include supervising construction methods or safety and jobsite protocols of the contractor performing the construction services pursuant to the Purposes nor does it include supervision or control over contractor sequencing or scheduling of work.

L. Force Majeure

Neither party shall be liable for any failure or delay in performance under this Agreement (other than for delay in the payment of money due and payable hereunder) to the extent said failures or delays are proximately caused by causes beyond that party's reasonable control, including but not limited to (i) epidemic and or pandemic, which prevents performance of the obligations hereunder or performance is limited or prohibited by reason of government

administrative mandates or recommendation of health officials preventing the party to perform, (ii) acts of war, terrorism, civil unrest, or severe weather preventing performance, (iii) environmental conditions caused by unknown Hazardous Materials not known of at the date of this Agreement, (iv) strikes by suppliers or contractors, any of which cause the party to be unable to perform its obligations under the Agreement, provided that, as a condition to the claim of non-liability, the party experiencing the difficulty shall give the other prompt written notice, with full details following the occurrence of the cause relied upon.

Performance shall be delayed during the period of the occurrences and shall be reinstated upon the end of the event and performance shall be rescheduled taking into account the lost time and start up required to reasonably commence work again with a revised schedule as if the time period had not occurred but starting at the end of the Force Majeure. The party claiming Force Majeure shall provide written notice to the other party within five (5) business days of the occurrence and within two (2) business days of the termination. Dates by which performance obligations are scheduled to be met will be extended for a period of time equal to the time lost due to any delay so caused.

M. Engineer Liability

ENGINEER shall be responsible for all damages to life and property due to his activities or those of his agents or employees in connection with his services, except to the extent contributed to or caused by others and it is expressly understood that ENGINEER shall indemnify and hold OWNER harmless from any claims, suits, action, damages, and cost to every name and description arising out of or resulting from the performance of services rendered by ENGINEER under this Agreement, not to exceed the coverage provided in the required insurance policies set forth in Section VII D .

IN WITNESS THEREOF, the parties hereto have caused this AGREEMENT to be executed this 28th day of June, 2022.

For the OWNER:

J. Gallo
Name

Joe Gallo
Printed

Mayor
Title

ATTEST:

Judith Brose

For the ENGINEER:

RJN GROUP, INC.

Michael N. Young
Name

Michael N. Young
Printed

Senior Vice President
Title

Attachment A – Proposal for 2022 Professional Engineering Services – Sanitary Sewer Program



Attachment A

June 3, 2022

Mr. Mark Kilarski
Superintendent of Utilities
City of Rolling Meadows
3900 Berdnick Street
Rolling Meadows, Illinois 60008

Subject: PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FOR
2022 SANITARY SEWER ASSESSMENT PROGRAM

Dear Mr. Kilarski:

RJN Group, Inc. (RJN) is pleased to submit this proposal to provide Professional Engineering Services to the City of Rolling Meadows (City) for ongoing services related to the City Sanitary Sewer Program and the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Inflow and Infiltration Control Program (IICP).

Key Project Goals and Objectives

The City has an annual sewer assessment and rehabilitation program as part of the City's Sanitary Sewer Program. The City is completing the ongoing requirements of the MWRD IICP Long-Term Program. The Long-Term Program requirements include condition assessment of a minimum of 2% of the system annually, or 10% every 5 years. Repairs are required of the High Priority Deficiencies identified during the assessments. The City is part of a municipal partnership which is responsible for lining specifications, bidding, and contractor selection. This proposal consists of continuing the ongoing assessment and rehabilitation program, which includes the following:

- Task 1 - Review of Sewer Television Videos and Data
- Task 2 - Lining Rehabilitation Assistance
- Task 3 - Future Program Planning and General Assistance
- Task 4 - Project Management and Meetings

Price and Schedule Summary

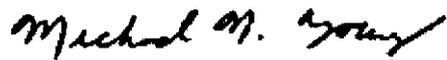
This project will be invoiced on a Time and Materials Basis for a total not-to-exceed fee of \$21,000. Complete Scope of Services, Pricing, and Schedules are provided in the following exhibits:

- Exhibit A - Scope of Services
- Exhibit B - Pricing
- Exhibit C - Schedule

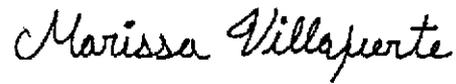
It is our pleasure to submit this proposal to the City of Rolling Meadows. Please feel free to contact me by email at mvillafuerte@rjnmail.com or 630-391-0162 if you would like to discuss this proposal. We are looking forward to the opportunity to continue working with the City on this important project.

Sincerely,

RJN Group, Inc.



Michael N. Young, P.E.
Senior Vice President



Marissa Villafuerte, P.E.
Project Manager



EXHIBIT A

SCOPE OF SERVICES

RJN is proposing the following scope of services to conduct the 2022 Sanitary Sewer Assessment Program for the City of Rolling Meadows.

1. Review Sewer Televising Videos and Data

The City will undertake television inspections as part of the paving and maintenance programs. This data is not PACP compliant but can be reviewed by RJN personnel who do have the relevant certification to provide an overall coding and condition. There is approximately 2-3 miles of televising review anticipated.

- a. Provide equipment and personnel as necessary for televising video review.
- b. Review sewer televising videos using PACP-certified personnel and PACP coding standards.
- c. Provide data analysis as follows:
 - i. Review City reports of television inspections
 - ii. Review TV and rating of overall condition, in addition providing scoring of all PACP level 4 and 5 considered by MWRD as high priority defects and requiring rehabilitation.
 - iii. Provide general rehabilitation recommendations for all sewers

2. Lining Rehabilitation Assistance

The City is responsible for the specifications, bidding, and contractor selection for the lining program, and RJN will assist with only specific tasks including:

- a. Develop and deliver rehabilitation schedule
- b. Create and provide cost estimates for rehabilitation
- c. Create lining rehabilitation exhibits
- d. Review Contractor material/product submittals

3. Future Program Planning and General Assistance

- a. Work with the City to plan the 2023-2024 sewer investigations and rehabilitation program.
- b. Provide rehabilitation assistance as requested including point repairs and manhole rehabilitation. For point repairs, only general location map and schedule will be provided, no detailed point repair design is included in this scope.
- c. Provide other professional engineering assistance and private sector assistance

4. Project Management and Meetings

- a. Provide project management for the duration of the program.
- b. Attend up to two (2) meetings throughout the duration of this project.

Items Requested from the City

1. Sewer televising videos, reports, and database



EXHIBIT B PRICING

Pricing for the 2022 Sanitary System Assessment Program is shown below.

Pricing Terms for Invoicing: Time and Materials (T&M)

Not-To-Exceed Total Cost: **\$21,000**

Item #	Description	Unit	Rate	Total
1001	Review Sewer Televising Videos and Data	T&M	\$	7,100
2001	Lining Rehabilitation Assistance	T&M	\$	5,200
3001	Future Program Planning and General Assistance	T&M	\$	6,200
4001	Project Management and Meetings	T&M	\$	2,500
TOTAL COST:				21,000

Hourly Rate Schedule

Classification		2022 Rates*
PD	Project Director	\$250.00
SPM	Senior Project Manager	\$205.00
PM	Project Manager	\$180.00
SCM	Sr. Construction Manager	\$170.00
CM	Construction Manager	\$155.00
CO	Construction Observer	\$130.00
SPE	Senior Project Engineer	\$150.00
PE	Project Engineer	\$135.00
EI	Engineer I	\$115.00
GSS	GIS Specialist	\$115.00
GIS	GIS Analyst	\$105.00
SDA	Senior Data Analyst	\$115.00
DA	Data Analyst	\$95.00
FM	Field Manager	\$100.00
FS	Field Supervisor	\$90.00
FT	Field Technician	\$80.00
AS	Administrative Support	\$90.00
		<i>*Rates valid through 12/31/2022. After that date rates may be subject to a 3% annual increase.</i>



EXHIBIT C PROPOSED SCHEDULE

RJN is prepared to start work immediately upon an Agreement.

Task	Timeline
Review Sewer Televising Videos and Data	Within 45 days of videos received
Lining Program Assistance	On-Call
Future Program Planning and General Assistance	On-Call